

Horsington Parish Council Minutes

Minutes of Horsington Parish Council ZOOM meeting held on Wednesday 9th December 2020.

Attendance - Cllrs C Bates (Chairman) R Howard A Reavill.

LCC Cllr P Bradwell ELDC Cllr W Gray Clerk M Grosvenor 1 Resident.

1220/39 Apologies for absence Noted and accepted: Cllr R Hill.

1220/40 Public Participation: None.

1220/41 Declaration of Interest: None.

1220/42 Minutes of Previous meeting

Minutes of the Parish Council meeting held on 13th October 2020 were approved for signing as a true record of the meeting.

1220/43 Clerk's Report -

a) Updates on the following matters carried forward from last meeting:

Ref: **1020/22** Notice of Vacancy in Office of Councillor - Update Co-Option.
Interest in the vacancy expressed by 1 resident, however no formal applications have been submitted in response to the published Notice of Vacancy;

Members Resolved: to re publish vacancy inviting applications to be considered at the next Parish Council Meeting - 24th February 2021.

Ref: **1020/26** New Horsington Parish Council Website.

Cllr Bradwell had kindly passed on information and contact details of a competent Web designer who has successfully transferred and updated several ELDC Parish Councils websites. Due to the importance of complying with new regulations;

Members resolved: for clerk to continue to ensure HPC's obligations are met in this regard and to authorise the proposed cost.

Ref: **1020/27** Information Commissioners Office (ICO) (lapsed) registration & General Data Protection Regulation (GDPR) Compliance.

Clerk completed re registration & Annual Direct Debit renewals.

Ref: **1020/28 Bank Mandate: Extra Ordinary Meeting** convened on 21/10/2020 -

Resolved: to remove all unauthorised signatories - to amend all current signatories from limited to full power signatories and to add Clerk & RFO as a non signatory. Despite numerous queries and visits to Lloyd's branches, this matter is satisfactorily concluded.

b) Other procedural and administrative actions:

Completed and submitted LCC Highways Grass Cutting Invoice Financial Yr 2019/20.

Completed and submitted VAT 126 Refund Claim 2020/21.

Updated HMRC PAYE - Registered Clerk & prepared & submitted Final Payment Submission (FPS) to negate HPC's outstanding liability of £2,400.

Prepare Financial Statement 2020/21 and Budget/Precept Statement 2021/22.
Initial Review of Insurance Cover & Premiums. To be finalised at renewal date.
Created new HPC email address: **horsingtonparishcouncil@gmail.com**
plus circulated to key & regulatory contacts - updated existing website.
General Admin - ongoing.

1220/44 Reports from Elected Representatives.

a. To receive a report from LCC Cllr. P Bradwell.

Informed meeting that from 8th February, "*we will have the community gang in my division for 7 weeks and would like a list of important small jobs e.g., tidying up verges, small pot hole repairs, tarmac broken away on edge of road, drainage issues, cleaning of village signs etc. They are visiting to do the lower level jobs which our contractor doesn't always have the time to do.*

Members to prepare list of these works and forward to Clerk.

Cllr Bradwell has reported the pot holes on Ings Lane and is liaising with Highways re the other outstanding repairs including the concerns re condition of Moor Lane.

Resolution: to review and list all outstanding works which included the missing Cats eyes, along with long standing concerns and outstanding works.

Cllr Bradwell also informed meeting that a small amount of grant funding is still available re Covid support, especially to help towards cleaning and hand sanitization for the Village Hall.

Resolution: Clerk to apply for funding.

b. To receive a report from ELDC Cllr. W Gray.

Updated meeting on Test and Trace - repayments for self isolating of £500. COVID Support funding is also available via ELDC website & Business Grants are available. Highlighted support offered by: Talk, Eat, Drink (TED) in East Lindsey - "*TED is working to reduce isolation across East Lindsey and is designed to empower and connect individuals, helping to create sustainable change in communities.* Web site: <https://tedineastlindsey.co.uk/>
Change in this Christmas/ New Year - Waste Bins Collection Dates. ELDC Cllr Community Grants available up to 31/03/2021. Targeted Help with Council Tax see: <https://www.e-lindsey.gov.uk/article/15120/Council-Tax-Hardship-Fund>

Update Proposed Community Orchard. Residents consultation is ongoing, seems there maybe interest, but if none is confirmed, the proposal will not proceed.

1220/45 Planning - All as previously circulated:

1- EC/087/00332/20 - Enforcement Notification - Update

Progress of enforcement action by ELDC over possible breach of planning permission in Moor Lane "nature reserve". Ongoing.

2 - S/087/01905/20 Corner Farm Horsington: Extension to existing dwelling to provide dining hall, breakfast kitchen, entrance lobby, pantry, bathroom, utility room, attached single garage & additional 1st floor bedroom... existing workshop etc., to be removed. Consultation deadline 17/11/2020. Members considered application by emails-
Resolved to support. ELDC notified 13/11/2020.

1220/46 Finance

2020/21 Accounts

1. Reserves B/F	£ 1266.04
Reserves B/F	£ 1501.84
Balance B/F @ 9th December 2020	£ 2767.88

2. To approve - circ 2105
Clerk 1st stage Remuneration - Sept - Dec 2020 @ £ 522.90 (370)

3. Reserves B/F	£ 741.14
Reserves C/F	£ 1501.84
Balance C/F	£ 2242.98

4. **Precept 2021/22** After careful consideration and a review of the proposed Budget and Financial Statement. Members **Resolved** to hold and set the Precept for 2021/22 at £4,000. Clerk to Submit Precept Form to ELDC by the due date 20/01/2021.

1220/47 Member's LALC Training. Clerk advised meeting LALC has sent a reminder that not all Members booked onto E-Learning had accessed the training course. Members will aim to complete training as soon as practical.

1220/48 Potholes & Infrastructure repairs. Progress cats eyes etc.,. This item was considered during Cllr Bradwell updates.

1220/49 Traffic Calming measures & signage Cllr Reavill contacted PCSO N Wass, who's supplied additional Community Speed Watch 30mph lamp post signs & wheelie bin stickers. Considered proposal for additional signage i.e., "*village entry gates*", as at Legbourne . Matter ongoing.

1220/50 Emergency plan proposals. - Cllr R Howard - updated meeting on a list of points contact and preparation work towards the plan.

1220/51 Remembrance Poppies Marking of Armistice Day. - The poppies were made available and displayed throughout the village, after the event they were gathered together and of these 33 have been stored with Cllr Reavill for use next year.

1220/52 Village Hall. - HPC meetings. Members discussed the COVID 19 restrictions in respect of holding PC meetings again in the village hall. The discussion concluded that the Parish Council have a desire to start to meeting in public as soon as it is practicably possible.

1220/53 Correspondence for Discussion/Decision
None to report to date:

1220/54 Correspondence for Information
LALC E -News - as previously circulated
ELDC - e-messenger news.

1220/55 Minor Items -
a. To take any points from members. None noted
b. Matters of correspondence for information which arrived after the agenda was posted.

1220/56 To confirm the date and time of the next meeting - Postponed from 10th February as Wednesday 24th February 2020 @ 7.00 pm – venue to be confirmed.

Future PCM`s - 14th April 2021. - 2021/2022 - Dates to be set.

1220/57 Agenda Items for the next meeting to be received by 15th February 2021.