

## **Horsington Parish Council - (Notes) Minutes.**

**Parish Clerk – Melvin Grosvenor 01507 578657.**

(Notes) - Minutes of Ordinary Meeting of Horsington Parish Council on **Wednesday 11 May 2022** commencing 7.34 pm at Horsington Village Hall.

Those present: Mr C Bates (Chairman) Vice Chairman Mr A Reavill, Cllr R Hill, Cllr R Howard, Cllr Patricia Reeve, Cllr P Bradwell & Cllr W Gray.

Clerk: Mr M Grosvenor. Plus 5 Residents:

---

### **0522/13 Apologies for absence.**

None.

### **0522/14 Public Participation.**

Reference Agenda item **0522/26**. Resident present raised interest and support in providing a memorial in recognition of Charles Hill (former Chairman of HPC) for his outstanding contribution and service to the local community. **Noted.**

### **0522/15 Declaration of Interest.**

None,

### **0522/16 Minutes of Previous Meeting.**

Minutes of the Parish Council meeting held on 20 April 2022 approved and signed as a true record.

### **0522/17 Clerk's Report Appendix A.**

**Ref: 0244/104. Highway/Footpath Repairs Pot holes & maintenance - Updates & Actions:**

**1. Flooding/Blocked drain/s** - Bus stop Lay-by Main Street - flooding ongoing. Clerk emailed Highways to urgently expedite works - 17/03/22 & copied to Cllr PB & included flooding near Moor Lane. Update Response 19-04-22, highways are planning some drainage works as pipes damaged under the road, but no scheduled date available. The teams are overwhelmed with a backlog of works. Will chase for further update.

**2. Bucknell to Horsington Rd**, footpath overgrown and grass/weeds penetrating through breaking up tarmac surface - Clerk continues to chase.

**3. Potholes nr Elder Tree Public House.** *FixMyStreet* update - works scheduled.

**4. Footpath Moor Lane** - Installation of footpath to assist disabled resident. Moor Lane - Horsington Rd junction. Clerk continues to liaise with Cllr PB & Highways.

### **0522/20 Update 0422/105. Traffic Calming measures & signage.**

**a) " Village entry gates"** Update: Require specifications of gateways and site locations. Resident survey questionnaire analysis completed.

**b) Traffic Survey (levels & speeds).** Awaiting further information from LRSP & Highways review of the 60 mph limit on all the approaches to Horsington & a Enforcement & outcome of request to Lincs Neighbourhood Police - re noisy speeding motorcyclists'.

**0522/22 Update 0422/107 Update HPC's Communications & Website.** LALC renewal of website maintenance service 2022/23. Updates on Notice Board & website. a) Review of HPC's official contact email address - GDPR.

**HPC Facebook page.** - Information below.

03-05-22 Notice re HM the Queen Platinum Jubilee Celebration Friday 3 June 2022.

**0522/03 HPC Cllr Vacancy.** Proposed Co-Option at Annual Parish Council meeting scheduled 11 May 2022.

### **Finance:**

1. LALC Annual Training Scheme 2022/23. Invoice settled.
2. LALC Renewal website maintenance service 2022/23. Invoice settled.
3. Precept Error refund completed .
4. Issued Cheques & settled invoices/monitoring bank statements.
5. Submitted HMRC - PAYE returns Final submissions Year end 05/04/2022.
6. Preparation and completion of AGAR Audit & Internal 2021/23. Updated Asset register.
7. Preparation Financial Statement - Meeting 11/05/22.
8. Received Zurich Annual Insurance renewal.
9. Submission VAT refund claim.

### **Communications.**

Circulation of LALC & ELDC messenger Updates.

Preparation for Horsington AGM & Ordinary Parish Council Meeting 11 May 2022.

General Admin - ongoing.

### **Planning.**

#### **a) S/089/00389/22. MANOR FARM MAIN STREET HORSINGTON.**

**Planning Permission** - Extension to existing dwelling to provide additional floor area. 24/04/22  
Decision letter - approval of permission.

#### **b) Ref: S/087/01307/21 LAND OFF MOOR LANE Retrospective Planning Permission.**

Existing Wooden Building Refused 09/09/21. No appeal lodged against refusal as 6 months has lapsed. Clerk chasing ELDC Development Control Enforcement. Meeting Update.

**Ref: 1220/45 Development Control - EC/087/00332/20 Enforcement Notice - LAND OFF MOOR LANE HORSINGTON.** Update: see agenda Item.

#### **c) Ref: S/087/02645/21 ROSE COTTAGE FARM HORNCastle ROAD HORSINGTON.**

**Planning permission** Change of use of land for the siting of 10 no. touring caravan pitches, a camping field, 8 no. glamping pods, 22 no. glamping cabins and 4 no. underground hideaways and 1 no holiday lodge etc; see full details in Minutes of meeting 16 February 2022 & Agenda of meeting 20 April 2022 & HPC's Resolution. Clerk submitted HPC Resolution consultation response accordingly on 18/02/22. Update: **Application Withdrawn 17/03/2022.**

**End.**

### **0522/18 Reports from Elected Representatives.**

**a) To receive a report from Cllr P Bradwell** - ref highway matters below plus update on Highway matters - 1, 2 & 4 see clerk report & below.

**b) To receive a report from Cllr W Gray.**

Provided information on ELDC's notification of a Queen's Jubilee Parish Council Grant.

Comprising of a one off small grant scheme which has been made available to support Parish Councils for the Queen's Platinum Jubilee Celebrations. Maximum funding bids of up to £1000 per Parish Council. Applications must demonstrate that they support one of the following:-

An event or activity that celebrates the Queens Platinum Jubilee 2022. An event or activity enhances and benefits the community.

Update information on Lincolnshire Wolds festival events 30/04/ to 01/06/2022.

<https://woldsoutdoorfestival.com/>

Update on ELDC housing support for Ukrainian's leaving their homes. <https://www.e-lindsey.gov.uk/article/20455/150-Ukrainian-guests-settle-into-safe-Lincolnshire-homes>

### **0522/19 Update: 0422/104. Highway/Footpath Repairs Pot holes & maintenance - Updates & Actions:**

**1. Flooding/Blocked drain/s** - Bus stop Lay-by Main Street & Nr junction of Moor Lane - flooding ongoing. Clerk emailed Highways & Cllr PB to urgently expedite works 17/03/22. **Cllr PB Update: 11-05-22.** Is pushing for 'Highways to complete the drainage works, there is a backlog of works.

**2. Bucknell to Horsington Rd,** footpath overgrown and grass/weeds penetrating through breaking up tarmac surface - **Update 11/05/22.** Matter is in hand and works scheduled.

**3. Potholes nr Elder Tree Public House.** *FixMyStreet* update - works scheduled.

**4. Footpath Moor Lane** - Installation of footpath to assist disabled resident. Moor Lane - Horsington Rd junction. Cllr PB advised is a capital project & to arrange a site visit with Highways, Clerk & Cllr R Hill.

### **0522/20 Ref: 0422/105 Traffic Calming measures & signage.**

**a) " Village entry gates"** Update: Residents Traffic Calming survey - Clerk circulated analysis & informed meeting of key findings. Full survey available on HPC website.

Key outcomes: 15 responses. - Speeding concerns ? Yes 5. No 10.

Support precept increase to fund Village entry gates ? Yes 1. No 14.

Are existing village 30mph "Check your speed" signs and boundary signs sufficient ?

Yes 13. No 1. Don't know 1.

Re concerns about excessive noise level from some motorcycles leaving the 30 mph zone. Does this or general levels of traffic noise cause you problems?

Yes 2. No 13. - (1 respondent commented is deaf)

Construction of (FOC) and installation of: **Village entry gates:**

Clerk to submit application to Highways once gates sizes and site locations confirmed.

**b) Traffic Survey (levels & speeds).** Clerk awaiting outcome of formal request to LRSP & Highways review of the 60 mph limit on all the approaches to Horsington & Enforcement request to Lincs Neighbourhood Police - re noisy speeding motorcyclists'.

**0522/21 - Update 0422/106 - Emergency Response Plan (ERP) proposals.** Cllr Howard Confirmation the ERP equipment is provided FOC now the plan is active & shared with LCC Resilience Forum. (LCC- RF). Cllr Howard to circulate plan document and equipment list. ERP activated in response to appearance of sink hole on Main Street. Now rectified.

**0522/22 HPC's Communications & Website** - Chairman's update news letter April 2022 published & distributed - LALC website maintenance service 2022/23 renewed. See Clerk report.

**a) GDPR - Horsington PC contact email addresses.** Consideration of LALC information circulated by Clerk recommending HPC initiate a secure GOV.UK e-mail contact provision.  
**Resolved:** Clerk to proceed.

**0522/23 - 0522/03 HPC Councillor Vacancy filled** - (APCM 11/05/2022). Cllr P Reeve agreed to attend LALC New Cllr training - 19 July 2022 - evening session. Clerk to arrange booking.

**0522/24 Financial Matters & Financial Statement 11/05/2022.**

<i>Description</i>	<i>DR/CR/Ref</i>	<i>Amount £</i>
<b>Balance Yr end 31 March 2022 Reconciliation.</b>		<b>3650.19</b>
Un cleared Chq - Village Hall hire issued 16/02/22	DR (385)	70.00
<b>Reserves AGAR Accounts Yr Ending 31/03/2022.</b>		<b>3580.19</b>
<b>Receipts April 2022</b>		
ELDC Precept 11/04/2022	CR	4000.00
ELDC Precept Accounting error	CR	106437.50
<b>Sub Total</b>	<b>CR</b>	<b>110437.50</b>
<b>Mini Statement reconciliation Balance 20/04/22.</b>		<b>114085.69</b>
(note un- cleared cheque £70.00)	DR	70.00
<b>Balance C/F</b>		<b>114017.69</b>
<b>Payments/Invoices April 2022.</b>		
Cheque errors.	(387 & 388)	-----
Reimbursement ELDC Accounting Error .	DR (389)	106437.50
LALC Invoice Annual subscription 2022/23.	DR (390)	79.64
LALC Renewal website maintenance service 2022/23.	DR (391)	180.00
LALC Annual Training Scheme 2022/23.	DR (392)	102.00
<b>Sub Total</b>	<b>DR</b>	<b>106799.14</b>
Balance B/F		114017.69
<b>Balance C/F</b>		<b>7218.55</b>
<b>Payments /Invoices due 11/05/2022.</b>		
1st Stage Clerk remuneration 2022/23.	DR	1000.00
Zurich Insurance Renewal - 5 yr option recommendation.	DR	220.21
Internal AGAR Audit fee.	DR	30.00
All Saints PPC grass cutting contribution - recommendation	DR	150.00
<b>Sub Total</b>	<b>DR</b>	<b>1400.21</b>
<b>Balance B/F</b>		<b>7218.55</b>
<b>Balance C/F</b>		<b>5818.34</b>
VAT Refund claim - 2021/22.	CR	165.50
<b>Balance C/F</b>		<b>5983.84</b>

a) Clerk Remuneration - 1st Stage payment 2022/23 - Approved.

b) Consideration of Zurich Annual Insurance Renewal 1 June 2022 - 31May 2023 approved: LTA 5 year premium £220.21.

c) Internal Audit Fee - Approved

d) Consideration of All Saints PCC funding request - grass cutting 2022. Approved

**0522/25 Ref 0422/110 Queen's Platinum Jubilee Event participation 2022.** Village Celebration arranged on Friday 3 June for an afternoon tea & evening entertainment - FOC to residents of Horsington. Arrangements finalised. Cllr W Gray & Clerk provided application details of ELDC's Queen's Jubilee Parish Council Grant circulated today (11/05/2022 at 2:05pm). Members **Resolved:** Clerk submit an application for grant funding for the evening entertainment provided by Comedian 'Nigel Boy Syer' in celebration of the Queen's Platinum Jubilee.

**0522/26** - Consideration of establishing a memorial in recognition of Charles Hill (former Chairman of HPC) for his outstanding contribution and service to the local community.

Members **Resolved:** Clerk to liaise with Charles Hill family.

**0522/27 Planning.**

**a) Ref: S/089/0038/22 MANOR FARM MAIN STREET HORSINGTON.**

Planning Permission - Extension to existing dwelling to provide additional floor area.

**Decision - Approved. 26-04-2022.**

**b) Ref S/087/01307/21. LAND OF MOOR LANE** Retrospective Planning Permission - Erected wooden structure for permanent residency. **Refused 09/09/21.** No appeal lodged against refusal & 6 months now lapsed. Clerk has chased ELDC Development Control Enforcement. **Update.** Response received (20/04/22) from ELDC Senior Planning/Enforcement Officer - *'advising of site visit a few weeks ago to discuss ongoing matter & advised owner of rights to try and re-apply for permission, but that any form of residential use is unlikely to be supported, without material details of a justified need. Owner is aware the residential use needs to cease (including the removal of the summer house). Enforcement is being initiated.'*

**Clerk response on behalf of HPC 20/04/22** - Expressing surprise at the comment; *"Whilst the owner quite within their rights to try and re-apply for permission"*; given that the owner has already applied for retrospective residential use & permission was refused and no appeal has been lodged within the 6 month statutory time scale. Clerk referred to ELDC's planning policy grounds for refusal, as set out in the MOOR LANE decision letter dated 09/09/21, which are **directly comparable with policy grounds for refusal at SIDE FARM, whereby ELDC refused a new development on 19/08/2021.** A subsequent Planning Inspectorate Appeal decision dated 08/04/2022 upheld ELDC's substantive grounds for refusal. Clerk further commented; *"with all due respect, Horsington Parish Council's carefully considered response remains, that any further procrastination in resolving this long running matter continues to be unacceptable"*.

**Ref: 1220/45 Development Control - EC/087/00332/20 Enforcement Notice - LAND OFF MOOR LANE HORSINGTON.** Update: Remains ongoing.

**c) Ref: S/087/02645/21 ROSE COTTAGE FARM HORNCastle ROAD HORSINGTON.**

**Planning permission** Change of use of land for the siting of 10 no. touring caravan pitches, a camping field, 8 no. glamping pods, 22 no. glamping cabins and 4 no. underground hideaways and 1 no holiday lodge etc; Update: **Application Withdrawn 17/03/2022. No further updates.**

**0522/28 Correspondence.** None of note.

**0522/29 Minor Items.** Cllr Reavill raised the consideration of convening HPC Meetings quarterly. Clerk advised reference will need to be made in respect of Standing Orders provisions. **Resolved:** to review at next meeting.

**0522/30 Date of Next Meeting/s Venue Horsington Village Hall.**

Horsington Parish Council Meeting Schedule 2022.

Ordinary Meetings: 13 July, 14 September & 7 December 2022.

Note: All meetings commence at 7.00pm.

Meeting closed at 9.00pm.