

Horsington Parish Council - Minutes.

Parish Clerk – Melvin Grosvenor 01507 578657.

Minutes of Ordinary Meeting of Horsington Parish Council on **Wednesday 13 July 2022** commencing 7.00 pm at Horsington Village Hall.

Those present: Mr C Bates (Chairman) Vice Chairman Mr A Reavill, Cllr R Hill, Cllr R Howard, Cllr Patricia Reeve, & Cllr W Gray.

Clerk: Mr M Grosvenor. Plus 2 Residents:

0722/31 Apologies for absence.

Cllr P Bradwell.

0722/32 Public Participation.

No Public Participation.

0722/33 Declaration of Interest.

No Declarations

0722/34 Minutes of Previous Meeting.

Minutes of the Annual Parish Council meeting & Ordinary meeting held on 11 May 2022 approved and signed as a true record.

0722/35 Clerk's Report.

Ref: 0244/104. Highway/Footpath Repairs Pot holes & maintenance - Updates & Actions:

1. Flooding/Blocked drain/s - Bus stop Lay-by Main Street - flooding ongoing. Clerk emailed Highways to urgently expedite works - 17/03/22 & copied to Cllr PB & included flooding near Moor Lane. Update Response 19-04-22, highways are planning some drainage works as pipes damaged under the road, but no scheduled date available. The teams are overwhelmed with a backlog of works. Will chase for further update.

2. Bucknell to Horsington Rd, footpath overgrown and grass/weeds penetrating through breaking up tarmac surface - Clerk continues to chase.

3. Footpath Moor Lane - Installation of footpath to assist disabled resident. Moor Lane - Horsington Rd junction. Clerk continues to liaise with Cllr PB & Highways.

0722/38 Ref: 0522/20 Traffic Calming measures & signage.

a) " Village entry gates" Update: Require specifications of gateways and site locations.

b) Traffic Survey (levels & speeds). Awaiting further information from LRSP & Highways review of the 60 mph limit on all the approaches to Horsington & a Enforcement & outcome of request to Lincs Neighbourhood Police - re noisy speeding motorcyclists'.

0722/40 Ref: 0522/22 Update HPC's Communications & Website.

a) 13 May 2022 Conducted a review of website content, liaised with LALC Webmaster to refresh information, including chasing ELDC (again) to update Clerk contact details.

b) AGAR 2021/22 Accounts - Audit Statements & Public Rights Notice published by due date (10/06/2022) on website & notice board. AGAR Certificate of Exemption submitted to external auditor 25 May 2022.

c) Commenced application process for HPC's official gov.uk domain name/contact email address - to comply with GDPR. Emailed to Chairman authorisation letter for signature.

d) Prepared & Published Notice of B1190 Road Closure affecting bus services - 28th June- 13th July 2022. From the 28th June to the 13th July the B1190 Horncastle Road between Bucknall and Horsington will be closed between the hours of 08:00am – 17:30pm Monday – Friday.

HPC Facebook page.

B1190 Road closure & NEIGHBOURHOOD WATCH WEEK with John Bishop

0722/41 Ref: 0522/03 HPC Cllr P Reeve to attend LALC New Cllr training - 19 July 2022 - evening session. Clerk received & submitted to ELDC DPI form.

0722/42 Ref: 0522/25 Ref Queen's Platinum Jubilee Event participation 2022. Clerk Liaised with Cllr W Gray & successfully submitted application to secure funds from ELDC's Queen's Jubilee Parish Council Grant for the evening entertainment provided by Comedian '*Nigel Boy Syer*' during the successful community event celebrating the Queen's Platinum Jubilee. Cheque handed to entertainer at the event. Clerk forwarded photos of event to ELDC for publication.

Finance:

1. Issued Cheques & settled invoices/monitoring bank statements.
2. Submitted Certificate Exemption to External Auditor - see communications update.
3. ELDC Parish Grant Jubilee Celebrations application & funding received.
4. Preparation Financial Statement - Meeting 13/07/22.

Communications.

Circulation of LALC & ELDC messenger Updates.
Preparation for Horsington meeting 13 July 2022.
General Admin - ongoing.

Planning.

a) Ref: S/087/01307/21 LAND OFF MOOR LANE Retrospective Planning Permission. Existing Wooden Building Refused 09/09/21. No appeal lodged against refusal as 6 months has lapsed. Internal communications review.

Ref: 1220/45 Development Control - EC/087/00332/20 Enforcement Notice - LAND OFF MOOR LANE HORSINGTON. Update: see agenda Item.

b) Ref: S/087/02645/21 ROSE COTTAGE FARM HORNCastle ROAD HORSINGTON.

Planning permission Change of use of land for the siting of 10 no. touring caravan pitches, a camping field, 8 no. glamping pods, 22 no. glamping cabins and 4 no. underground hideaways and 1 no holiday lodge etc; see full details in Minutes of meeting 16 February 2022 & Agenda of meeting 20 April 2022 & HPC's Resolution. Clerk submitted HPC Resolution consultation response accordingly on 18/02/22. Update: **Application Withdrawn 17/03/2022.**

End,

0722/36 Reports from Elected Representatives.

a) To receive a report from Cllr P Bradwell - ref highway matters below plus update on Highway matters - 1, 2 & 4 see clerk report & below.

b) To receive a report from Cllr W Gray.

Various Updates in respect of ELDC projects. Relocation of Main Offices at Manby to Horncastle building hand over in September but not staffed until 2023. Update on Platform Housing maintenance works at the community orchard. Homes to Ukraine scheme. Govt energy cost support via ELDC.

0722/37 Update: 0422/104. Highway/Footpath Repairs Pot holes & maintenance - Updates & Actions:

1. **Flooding/Blocked drain/s** - Bus stop Lay-by Main Street & Nr junction of Moor Lane - no flooding of late due to dry weather works apparently scheduled.

2. **Bucknell to Horsington Rd**, footpath overgrown and grass/weeds penetrating through breaking up tarmac surface - Cllr Bradwell advised Clerk works are scheduled for September 2022.

3. **Footpath Moor Lane** - Installation of footpath to assist disabled resident. Moor Lane - Horsington Rd junction - Need specific funding -site visit to be arranged.

0722/38 Ref: 0522/20 Traffic Calming measures & signage.

a) Construction of (FOC) and installation of: **Village entry gates**: Ongoing & in hand.

b) **Traffic Survey (levels & speeds)**. Clerk awaiting outcome of formal request to LRSP & Highways review of the 60 mph limit on all the approaches to Horsington & Enforcement request to Lincs Neighbourhood Police - re noisy speeding motorcyclists'.

0722/39 - Update 0522/21 - Emergency Response Plan (ERP). Cllr Howard - LCC Resilience Forum (LCC/RF). Cllr Howard circulated plan document and equipment list. Consideration of storage of equipment further agreement and possibility for each emergency responder listed - to host key elements of the kit to spread coverage in the village. Clerk advised HPC will fund any storage boxes required. Cllr Howard to apply for GDPR information sheets to record responder contact details.

0722/40 HPC's Communications & Website - See Clerk report. Road closure B1190 & temporary bus service during closure. (Road now open) Concerns raised re some information posted on HPC Facebook page. **Resolved**: Cllr Reavill to revise security settings.

a) **GDPR - Horsington PC contact email addresses**. Progress on application for secure GOV.UK domain name & email contact address. See clerk report. Clerk presented draft authorisation letter required to proceed and initial costs & next steps.

Resolved: to proceed & letter signed by Chairman.

0722/41 Ref: 0522/23 Note: Councillor P Reeve to attend LALC New Cllr training - 19 July 2022 - evening session. See Clerk report.

0722/42 Financial Matters & Financial Statement 13/07/2022.

<i>Description</i>	<i>DR/CR/Ref</i>	<i>Amount £</i>
Bank Statement Reconciliation 31/05/2022.		

Opening balance 29/04/2022.		7580.19
LALC Renewal website maintenance service - 2022/23	DR (391)	180.00
LALC Annual Training Scheme - 2022/23.	DR (392)	102.00
LALC Invoice Annual subscription - 2022/23.	DR (390)	79.64
1st Stage Clerk remuneration - 2022/23.	DR (393)	1000.00
All Saints PPC grass cutting contribution - 2022/23	DR (396)	150.00
Internal AGAR Audit fee.	DR (395)	30.00
Zurich Insurance Renewal - 5 yr option/ premium 2022/23.	DR (394)	220.21
Sub total	DR	1761.85
31/05/2022 Bank Stmt Reconciliation Balance	B/F	5818.34
Platinum Jubilee Entertainer "Nigel boy Syer "	DR (397)	500.00
ELDC Platinum Jubilee Entertainer Grant funding.	CR	500.00
30/06/2022 Bank Stmt Reconciliation Balance	C/F	5818.34
Due VAT Refund claim - 2021/22.	CR	165.50
Balance B/F		5983.84
Payments / Invoices due 13/07/2022.		
HPC Contribution Platinum Jubilee Celebration expenses	DR	400.00
Balance C/F		5583.84

a) Approved HPC Contribution towards HM The Queen's Platinum Jubilee Celebrations.

0722/43 Ref: 0522/25 Queen's Platinum Jubilee Event . Update: Chairman gave a report & **Resolved:** A vote of thanks for the terrific amount of hard work to Amy Annekin for arranging the afternoon tea & Village Hall Committee especially Cllr Hill for overseeing all arrangements. Clerk & Cllr W Gray for securing funding. Cllr Hill updated meeting on cost of event. Discussed possible events October/November & Christmas to help keep village together.

0722/44 Ref 0522/26 - Update: Memorial in recognition of Charles Hill (former Chairman of HPC) for his outstanding contribution and service to the local community. Chairman liaising with family & Cllr Hill.

0722/45 Ref: 0522/29 Cllr Reavill raised the consideration of convening HPC Meetings quarterly. Update - Standing Orders convening of Parish Council meetings - extract:

4. Ordinary Council Meetings.

d: In addition to the Annual meeting of the council, at least three other ordinary meetings shall be held each year on such dates and times the council directs. (Total 4 meetings).

Consideration of current schedule of meetings convened - Annual Council Meeting May, Ordinary meetings - July, September December February & April. (Total 6 meetings). Note: Annual Parish meeting convened between March - May is additional to Parish Council meetings.

After consideration Members **Resolved:** To revert back to 4 meetings per Calendar Year commencing in 2023 - February, May, August & December with the proviso that Extra Ordinary meetings to be convened as necessary, it was also resolved that HPC meetings will start at 7.30pm commencing Wednesday 14 September 2022.

0722/46 Planning.

a) Ref S/087/01307/21. **LAND OF MOOR LANE** Retrospective Planning Permission - Erected wooden structure for permanent residency. **Refused 09/09/21**. Consider recent

exchange of information. (Closed Session) Update: Cllr W Gray advised that Notification of an appeal against ELDC's Enforcement Notice had just been received prior to meeting.

Resolved: Clerk to review details and circulate assessment of the grounds of the appeal for Members to consider.

Ref: 1220/45 Development Control - EC/087/00332/20 Enforcement Notice - LAND OFF MOOR LANE HORSINGTON. Update: Remains ongoing.

0722/47 Correspondence. None of note

0722/48 Minor Items. None noted.

0722/49 Date of Next Meeting/s Venue Horsington Village Hall.

Horsington Parish Council Meeting Schedule 2022.

Ordinary Meetings: 14 September & 7 December 2022.

Note: All meetings to commence at 7.30pm.

Meeting Closed at 8.55pm.

Signature: Chairman Cllr C Bates.

Date: 7 December 2022.