

**HORSINGTON PARISH COUNCIL**  
**MINUTES OF AGM HELD 17<sup>TH</sup> May 2017**

PRESENT: Cllrs A Clarke, A Robinson, V Oliver, R Hill

CLERK: Mrs L Needham

MEMBERS OF THE PUBLIC: 2

County Councillor Patricia Bradwell was also in attendance

1. **Election of Chairman** – It was proposed and seconded that Mr A Clarke remains as Chairman for the next year. Mr Clarke agreed to stand until the next AGM in May 2018
  
2. **Election of Vice-chairman** - It was proposed and seconded that Mr A Robinson remains as Vice - Chairman for the next year. Mr Robinson agreed to stand until the next AGM in May 2018

**3. Apologies for absence.**

Mr C H Hill. Reason for absence was accepted by the Parish Council.

**4. Minutes of AGM held 10th May 2016-** The Minutes of the last AGM was read and agreed.

**5. Matters Arising-** The Chairman read out the following report:

I would like to welcome our new County Councillor Mrs Patricia Bradwell and congratulate her on her new role.

Our Annual Parish Meeting seemed to be a success and all comments received have been positive. Hopefully the word will spread that the meeting was informative and entertaining and attendance will grow in time.

The attending public were very concerned about the state of our local roads – in particular Moor Lane and Ings Lane – and I would like to take this opportunity to ask Cllr Bradwell if she could use her influence to push this matter forward. I am aware that this is a matter that she feels strongly about.

I have received a letter from Darren Barnes regarding his Horsington Park proposals. As this was sent as a private letter, I do not plan to discuss it here (nor reply to it) but



it has raised the issue of whether we want Horsington to remain in planning terms as a 'unsustainable village' and as such reduce the potential of development. The proposals (not yet formally submitted) include a shop and if this is approved the likelihood is that Horsington would lose the protection of being unsustainable. I would therefore ask the Councillors if they would discuss this issue with Horsington residents to ascertain the general feeling.

Whilst we have Cllr Bradwell here, it might be the time to revisit items that have caused frustration and not progressed as far as we would like. We had asked for consideration for a footpath along a section of Moor Lane to allow the safe access to the village for the residents living there. Our particular concern was for a disabled resident who has to use his wheelchair on the road to get to the village and this can be highly dangerous – especially in the dark.

Another issue that we have not been able to resolve is the off road parking for 1 Tower View. This social housing is classified as a 'family' home but has no off street parking, necessitating the residents to use the dropped kerb of the neighbouring property and park on the verge and footpath. The Social Housing Landlord, Highways and ELDC have not helped resolve the issue and the Parish Council can progress no further.

We are aware that the tenant of number 10 Tower View has been corresponding with the Highways Department about the lay by flooding outside his property. If Cllr Bradwell could use her influence to resolve this matter it would be appreciated.

The grant application for the Church grass needs to be resolved. We now have the required quorum as the notice of Cllr Robinsons involvement with the Parochial Church Council has been published and no objections received.

We have received the audit carried out by Linda Blankley and this was forwarded to all the Councillors. I would like to accept the comments and requirements of this audit. I believe the matters raised have been resolved. If a letter of thanks has not been sent, please can we do so.

The next Annual Parish Meeting in April 2018 might seem a long time away, but if we could give consideration to whom we might invite to inform and/or entertain us it would be appreciated so that plans can be put in place.

## 6. Finance

C/A & D/A

### Deposit account (Buis Bank Instant)

|                             |          |
|-----------------------------|----------|
| Balance at 31/03/2017       | £3611.99 |
| Interest                    | 0.38     |
| Payment from ELDC – Precept | £2500.00 |
| Balance at 16/5/2017 =      | £6112.37 |

### Current Account( Treasurers account)

|  |         |
|--|---------|
| Balance at 31/03/2017                      | £360.49 |
| Cheques issued – 325 – M Adams –(Owl Demo) | £30.00  |
| 326– A Price (defrib. Pads)                | £98.27  |
| Balance at 16/05/2017 =                    | £232.22 |

### Invoices outstanding

|                      |   |         |
|----------------------|---|---------|
| LALC – Subscription  | = | £88.72  |
| Insurance            | = | £236.99 |
| Hire of Village Hall | = | £45.00  |

It was agreed that £500 is transferred across to cover the invoices.

- Asset Register** – This has been updated to include the new IT equipment and the Defribulator and Box. The total value now stands at £13198.
- Insurance** – The Insurance premium quote for the next year has been received. If we agree to a long term undertaking the annual premium is reduced by £23 per year. It was agreed that we take up this offer. LN needs to contact the insurance company and request that the Defribulator and box plus the laptop are covered by the policy.

**ACTION LN**



- c. **Internal Auditors Report** – Mrs L Blankley (Clerk to Louth Town Council) kindly agreed to carry out our internal audit. This was done and her report has been circulated to the Parish Councillors. In her report she suggested that, as we were receiving very little interest on our Deposit account, we amalgamate our accounts so that we don't have to keep transferring money across every 2 months. It was also suggested that we put aside a sum of money into a reserve fund to cover any unforeseen expenses. This was discussed and it was agreed to put £500 per year into the reserve fund. This fund will remain untouched unless there is an emergency. LN to go to the Bank and discuss amalgamating accounts and if we could use the deposit account for the reserve fund. ACTION LN  
We were also reminded that as the Clerk is a paid member of staff, the PC needed to register with HMRC. This has been done.
- d. **Budget for 2017-18** – The internal auditor also brought to our attention that we need to prepare a budget for the next financial year. This has been done and agreed. Document attached.
- e. **Approve Annual Governance Statement** – The Annual Return for the year ending 31<sup>st</sup> March 2017 has been prepared and is ready to be sent to the Auditors, Grant Thornton. This document was discussed and the Annual governance statement agreed and signed.
- f. **Approve Accounting Statement** – The Accounting statement on the annual return was then discussed. Several Variances between the 2016 and 2017 figures have been identified. Schedules C1 and C2 were discussed and agreed. The accounting statement was then approved and duly signed. The Notice of Date of Commencement of Public rights will now be posted on the Parish Notice Board and the Annual return sent to the Auditors.

## 7. Chairman and Clerks items

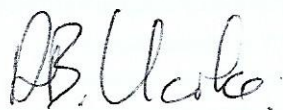
### Church Grant

An application for dispensation was submitted by Cllr A Robinson in regards to his involvement with the PCC. This was posted on the parish noticeboard and as there were no objections the dispensation has been given for the next four years. This now means that we have a quorum and were able to approve the grant application made by the church for £150 to help with the cost of maintaining the church yard.

## 8. Any other business:

11. Date of next meeting - The next Parish AGM will be held in May 2018

Signed



Dated:

13/9/17