

Horsington Parish Council - Agenda of Meeting.

Parish Clerk – Melvin Grosvenor 01507 578657.

Dear Councillor

You are hereby summoned to attend a Parish Council Meeting of Horsington Parish Council on **Wednesday 16 August 2023** commencing **7.30pm** at Horsington Village Hall.

In accordance with the provision of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is permitted with the full knowledge of the Chairman of the Meeting and must be conducted openly.

The agenda is set out below.

Melvin Grosvenor

Clerk to the Council

Date of issue: 8 August 2023.

0823/31 Apologies for absence.

To receive apologies/reasons for absence.

0823/32 Public Participation.

To resolve if necessary, to temporarily suspend the meeting for a period of no longer than 15 minutes to allow for public participation. Members of the public may raise subjects they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared open.

0823/33 Declaration of Interest.

Declaration of Disclosable Pecuniary Interests under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 made under the s.30 (3) of the Localism Act 2011

To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

a. To note dispensations given to any member in respect of the agenda items listed below.

0823/34 Minutes of Previous Meeting.

Minutes of the Annual Parish Council meeting and Ordinary Parish Council Meeting held on 17 May 2023 to be approved and signed as a true record.

0823/35 Presentation by Lincolnshire Neighbourhood Policing Team - Increase in Scam & Fraudulent telephone calls.

0823/36 Clerk's Report. See Appendix A.

0823/37 Reports from Elected Representatives.

a) To receive a report from Cllr P Bradwell - ref highway matters & see clerk report.

b) To receive a report from Cllr W Gray.

0823/38 Update: 0123/92 Highway/Footpath Repairs Pot holes & maintenance - Updates & Actions:

1. **Flooding/Blocked drain/s** - Bus stop Lay-by Main Street - Flooding reappeared during freezing conditions Highways warning sign - jetting of drain may have shifted blockage to opposite side of road requires further investigations. Cllr Bradwell updated meeting and is to arrange site visit with LCC Highways Manager with Horsington PC.

2. **Footpath Moor Lane** - Installation of footpath to assist disabled resident. Moor Lane - Horsington Rd junction - Need specific funding - but unfortunately is considered to be a low priority for LCC Highways funding. To chase for a review.

0823/39 Consideration of and response to LCC Highways Survey Roads & Drains.

0823/40 Update: 0523/17 Traffic Calming measures & signage.

a) Construction of (FOC) and installation of: **Village entry gates**: Ongoing & in hand.

b) **Traffic Survey (levels & speeds)**. Clerk awaiting outcome of formal request to LRSP & Highways review of the 60 mph limit on all the approaches to Horsington & Enforcement request to Lincs Neighbourhood Police - re noisy speeding motorcyclists'. Clerk received update 6/12/22; due to backlog assessment delayed to early 2023. Response received 19/04/2023.

Update: Clerk received Traffic Survey Report B1190 Horncastle Road 24 July 2023 for review.

0823/41 Update 0223/95 HPC's Communications & Website - See Clerk report.

a) **GDPR - Horsington PC contact email addresses**. Progress on application for secure GOV.UK domain name & email contact address. Ongoing.

0823/42 Financial Matters & Financial Statement 16/08/2023.

Description	DR/CR/Ref	Amount £
Bank Statement Reconciliation 30/04/2023		
Opening balance 30/04/2023		7959.28
Invoices / Payments 17/05/2023.		
LALC Annual Subscription 2023/24.	DR (404)	80.98
LALC Website Maintenance Support 2023/24	DR (405)	204.00
Clerk 1st Stage Remuneration 2023/24.	DR (406)	1205.00
Zurich Insurance Annual Premium renewal 2023/24.	DR (407)	237.16
All Saints Churchyard maintenance support 2023.	DR (408)	175.00
Replacement Remembrance Poppies.	DR (409)	60.00
Contribution towards ink cartridge /printing Cllr Bates.	DR (410)	35.20
Contribution V Hall HM King Charles III Coronation Celebration.	DR (411)	300.00
King Charles III Coronation Pin Badges.	DR (412)	148.80
Sivill Service replacement HPC Laptop.	DR (413)	500.00
AGAR Internal Audit.	DR (414)	40.00
Replacement Laptop Microsoft Software Package.	DR (415)	19.99

	Sub Total	DR	3006.13
Balance B/F			7959.28
Balance C/F			4953.15
Receipts from Coronation Pin Badges contributions.		CR	33.00
Balance C/F			4986.15
Bank Reconciliation 31/07/2023.			4986.15
Invoices Due 16 August 2023.			
ELDC 4 May 2023 Uncontested PC Election Fees.		DR	48.50
Defibrillator Maintenance - Battery & Pads.		DR	149.99
R & H Plant Ltd Village Grass cutting service 2023.		DR	1020.00
	Sub Total	DR	1218.49
Balance B/F			4986.15
Balance C/F			3767.66

a) Consideration & approval of Invoices/Payments due 16/08/2023.

0823/43 Update: 0523/21 - Memorial in recognition of Charles Hill (former Chairman of HPC) for his outstanding contribution and service to the local community. Matter for further consideration following update feedback from family - Memorial Proposal to be confirmed by Cllr Hill & Village Hall Committee. Update: Progress - Commemoration Plaque.

0823/44 Planning.

a) S/170/01940/22 | Planning Permission - Erection of 10no. eco lodges and 1no. activity centre. | FORMER BRICK PITS, STIXWOULD ROAD, STIXWOULD. Note: Application is not within Horsington Parish boundary & Clerk has received communications from residents in the vicinity of the application site. Letter sent to ELDC dated 8 June 2023.

a) Ref: APP/D2510/C/22/3300400. LAND OFF, MOOR LANE, HORSINGTON. Appeal against ELDC Enforcement Notice EC/087/00229/21 received 13/07/2022. Change of use of land from agricultural to a mixed use comprising of agriculture and recreational use, the erection of a timber building for residential use and siting of a storage container. Retrospective Planning Permission - **S/087/01307/21**- Erected timber building permanent residency etc., Refused consent. **Clerk: HPC submission to PINS 15/08/2022.** Appeal dismissed 08 December 2022.

b) Ref: EC/087/00414/22 2nd Enforcement Notice issued 04 November 2022 in respect of the unauthorised development, given that works are continuing and are beyond the scope of the previously issued Notice under reference EC/087/229/21. Appeal received ref: **APP/D2510/C/22/3312392. Awaiting consideration and decision by the Planning Inspectorate. Note: The Position of the Parish Council during the planning consideration and determination process is as a consultee party, which holds no statutory powers to approve, or refuse planning permission.**

0823/45 Correspondence.

0823/46 Minor Items.

0823/47 Date of Next Meeting/s Venue Horsington Village Hall.

6 December 2023. 14 February 2024.

Note: All Parish Council meetings to commence at 7.30pm.

0823/36 Clerk's Report. Appendix A.

Ref: 0823/38 - 0523/16 Highway/Footpath Repairs Pot holes & maintenance - Updates & Actions:

- 1. Flooding/Blocked drain/s** - Bus stop Lay-by Main Street - Clerk again chased Anglian Water - LCC Highways - Flooding reappeared during freezing conditions Highways warning sign - jetting of drain may have shifted blockage to opposite side of road requires further investigations ongoing.
- 2. Footpath Moor Lane** - Installation of footpath to assist disabled resident. Moor Lane - Horsington Rd junction. Liaising with Cllr Bradwell ongoing.

0823/40 Ref: 0523/17 Traffic Calming measures & signage.

- a) " Village entry gates"** Update: Ongoing.
- b) Traffic Survey (levels & speeds).** Awaiting further information from LRSP & Highways review of the 60 mph limit on all the approaches to Horsington. Received response 19/04/23. Received further response from LRSP 24 July 2023 - Traffic Survey Report B1190 Horncastle Road following additional concerns on this straight stretch of road.

0823/41 Update 0223/95 HPC's Communications & Website.

- a)** Commenced application process for HPC's official gov.uk domain name/contact email address - to comply with GDPR. Established contact with proposed service provider for costs and procedure - application due to be submitted in June / proceeding.
- b)** Liaising with ELDC Elections - Cllr's Election expenses forms completed and hand delivered to ELDC.
- c) HPC Website & HPC Facebook page.**
Ongoing liaison with LALC website update support Cllr FOI Information updated following Non Contested election and election of Chairman & Vice Chairman & Posted on Notice Board.
Continued HPC facebook updates/information

Communications.

Circulation of LALC & ELDC messenger Updates.
Preparation of Minutes of Annual Parish Council Meeting & Ordinary Meeting 17 May 2023 & preparation of Agenda Meeting 16 August 2023.
General Admin - ongoing.

Finance:

1. Issued Cheques & settled invoices/ bank statements reconciliation.
2. Completion and Submission of AGAR Certificate of Exemption to External Auditor. Publication of Notice of Public Rights & Accounting Financial Statements Year end 31/03/2023 on notice board & website.
3. New HPC laptop checked and is operating satisfactorily with updated software.
4. Completed & submitted HMRC PAYE Returns May, June, July & August 2023.

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END.