

## **Horsington Parish Council - Minutes of Ordinary Meeting.**

**Parish Clerk – Melvin Grosvenor 01507 578657.**

Minutes of Ordinary Meeting of Horsington Parish Council on **Wednesday 17 May 2023** commencing 7.30 pm at Horsington Village Hall.

Those present: Mr C Bates (Chairman) Vice Chairman P Reeve, Cllrs R Hill & P Bradwell.

Clerk: Mr M Grosvenor. Plus 4 Residents & 2 Interested parties.

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### **0523/11 Apologies for absence.**

Received from Cllr W Gray.

### **0523/12 Public Participation.**

Representation by Interested parties Re: Item **0523/22 - d) Ref: EC/087/00414/22 2nd Enforcement Notice - APP/D2510/C/22/3312392** regarding procedural Planning and Enforcement Matters in respect of Land at Moor Lane; currently awaiting outcome of Appeal against ELDC's enforcement action.

### **0523/13 Declaration of Interest.**

No Declarations.

### **0523/14 Minutes of Previous Meeting.**

Minutes of the meeting held on 8 February 2023 approved and signed as a true record.

### **0523/15 Clerk's Report. See Appendix A.**

### **0523/16 Reports from Elected Representatives.**

a) **To receive a report from Cllr P Bradwell** - ref highway matters & see clerk report.

b) **To receive a report from Cllr W Gray.** ELDC update emailed and circulated to Members.

### **0523/16 Update: 0123/92 Highway/Footpath Repairs Pot holes & maintenance - Updates & Actions:**

**1. Flooding/Blocked drain/s** - Bus stop Lay-by Main Street - Flooding reappeared during freezing conditions Highways warning sign - jetting of drain may have shifted blockage to opposite side of road requires further investigations. Cllr Bradwell updated meeting and is to arrange site visit with LCC Highways Manager with Clerk & Chairman. Map of works required would be helpful.

**2. Bucknell to Horsington Rd**, footpath overgrown and grass/weeds penetrating through breaking up tarmac surface - Confirmed as Completed Members expressed their thanks to Cllr Bradwell for facilitating these works.

**3. Footpath Moor Lane** - Installation of footpath to assist disabled resident. Moor Lane - Horsington Rd junction - Need specific funding - but unfortunately is considered to be a low priority for LCC Highways funding. To chase for a review.

### **0523/17 Update: 0123/93 Traffic Calming measures & signage.**

a) Construction of (FOC) and installation of: **Village entry gates:** Ongoing & in hand.

**b) Traffic Survey (levels & speeds).** Clerk awaiting outcome of formal request to LRSP & Highways review of the 60 mph limit on all the approaches to Horsington & Enforcement request to Lincs Neighbourhood Police - re noisy speeding motorcyclists'. **Clerk** received update 6/12/22; due to backlog assessment delayed to early 2023. Response received 19/04/2023. PCSO J Mohamed attendance at Annual Horsington Parish meeting 15 March 2023.

**0523/18 Update 0123/94 - Emergency Response Plan (ERP).** Cllr Howard - LCC Resilience Forum (LCC/RF). **Update:** Cllr Howard - awaiting notification of a training meeting by member of the RF team - Mr S Harris.

**0523/19 Update 0123/95 HPC's Communications & Website** - See Clerk report.

**a) GDPR - Horsington PC contact email addresses.** Progress on application for secure GOV.UK domain name & email contact address. Application to be submitted June 2023.

**0523/20 Financial Matters & Financial Statement 08/02/2023.**

<i>Description</i>	<i>DR/CR/Ref</i>	<i>Amount £</i>
<b>Bank Statement Reconciliation 30/11/2022.</b>		
Opening balance 30/11/2022.		<b>5124.60</b>
Clerk 2nd Stage remuneration 2022/23.	DR (400)	792.80
" Back pay 2021/22 + revised hourly rate 2022/23 - 20/04/22.	DR (402)	152.52
Horsington Village Hall hire 2022/23.	DR (401)	70.00
Village hall Christmas Dinner contribution Jan 2023.	DR (403)	150.00
<b>Sub total</b>	<b>DR</b>	<b>1165.32</b>
Balance B/F		<b>5124.60</b>
<b>Balance C/F</b>		<b>3959.28</b>
<b>Bank reconciliation Reserves Year end 31/03/2023.</b>		
<b>Precept 2023/24 Received</b>	<b>CR</b>	<b>4000.00</b>
<b>Bank Reconciliation 30/04/2023.</b>		<b>7959.28</b>
<b>Invoices / Payments due 17/05/2023.</b>		
LALC Annual Subscription 2023/24.	DR	80.98
LALC Website Maintenance Support 2023/24.	DR	204.00
Clerk 1st Stage Remuneration 2023/24.	DR	1205.00
Zurich Insurance Annual Premium renewal 2023/24.	DR	237.16
All Saints Churchyard maintenance support 2023.	DR	175.00
Replacement Remembrance Poppies.	DR	60.00
Contribution towards ink cartridge /printing Cllr Bates.	DR	35.20
Contribution V Hall HM King Charles III Coronation Celebration.	DR	300.00
King Charles III Coronation Pin Badges.	DR	148.80
Sivill Service replacement HPC Laptop.	DR	500.00
<b>Sub Total</b>	<b>DR</b>	<b>2946.14</b>
<b>Balance B/F</b>		<b>7959.28</b>
<b>Balance C/F</b>		<b>5013.14</b>

a) Members Approved Invoices/Payments due 17/05/2023 & AGAR Internal Audit Invoice £40.00.

b) Note: HPC Laptop developed a fault. Clerk took this to Sivill Service Tattershall for assessment. Laptop is irreparable. Replacement Laptop received + Microsoft Office Package purchased & Installed for £19.99.

**0523/21 Update: 0123/97** - Memorial in recognition of Charles Hill (former Chairman of HPC) for his outstanding contribution and service to the local community. Matter for further consideration following update feedback from family - Memorial Proposal to be confirmed by Cllr Hill & Village Hall Committee. Commemoration Plaque to be installed on Village Hall.

**0523/22 Planning.**

**a) S/087/00125/23 PRINGLE HOUSE, MAIN STREET, HORSINGTON** Planning Permission Erection of a house and construction of a vehicular access. Received 26 January 2023. Clerk consultation letter in support. Application Approved 15/03/2023.

**b) S/087/02506/22 GLEBE FARM, HORNCastle RD, HORSINGTON** Planning Permission Erection of an agricultural storage barn. Received 09 January 2023. Update: Members considered application via circulation of emails between 25th & 26th January 2023. Clerk consultation letter in support. Application Approved 01/03/2023.

**c) Ref: APP/D2510/C/22/3300400. LAND OFF, MOOR LANE, HORSINGTON.** Appeal against ELDC Enforcement Notice EC/087/00229/21 received 13/07/2022. Change of use of land from agricultural to a mixed use comprising of agriculture and recreational use, the erection of a timber building for residential use and siting of a storage container. Retrospective Planning Permission - **S/087/01307/21**- Erected timber building permanent residency etc., Refused consent.

**Clerk: HPC submission to PINS 15/08/2022.** Appeal dismissed 08 December 2022.

**d) Ref: EC/087/00414/22 2nd Enforcement Notice** issued 04 November 2022 in respect of the unauthorised development, given that works are continuing and are beyond the scope of the previously issued Notice under reference EC/087/229/21. Appeal received ref: **APP/D2510/C/22/3312392. Awaiting consideration and decision by the Planning Inspectorate. Note: The Position of the Parish Council during the planning consideration and determination process is as a consultee party, which holds no statutory powers to approve, or refuse planning permission.**

**0523/23 Update: 0123/99** Coronation of His Majesty King Charles III - 6 May 2023 & Bank Holiday Monday 8 May 2023. Village hall committee hosted a successful celebration event on Sunday 7 May which was well attended with enjoyable entertainment provided by Morgan Reeves of Llandudno.

**0523/24 Update 0123/100** Horsington Annual Parish (Community) Meeting 15 March 2023. Guest Speakers PSCO Jad Mohamed. Jubilee Park Amarylis Midgley. Chairman report.

**0523/25 Update: 0123/101** Chairman concerns re Lincolnshire Police funding budget 2023/24. Members considered matter. Clerk letter to Victoria Atkins MP to raise concerns with the Home Secretary reply received and concerns noted.

**0523/26 Update: 0123/102.** Concerns re: Bus Services to Horsington and Call Connect services to other villages. ('Call Connect is particularly useful to Horsington residents in view of the sparse service offered on routes 10 and 30 through the village'). Cllr Bradwell advised LCC provide support grant to maintain service.

**0523/27 Update: 0123/105.** Chairman raised attention to possibly attending a presentation on 9 February 7pm -8.30pm at ELDC new Centre in Horncastle re a Gov UK Rural Prosperity Fund up to £6.1 million. Chairman reported feedback to Members.

**0523/28 Correspondence.** None of note.

**0523/29 Minor Items.** None raised.

**0523/30 Date of Next Meeting/s Venue Horsington Village Hall.**

16 August 2023, 6 December 2023.

Note: All Parish Council meetings to commence at 7.30pm.

Meeting closed at 9.00pm.

Signature: 

Date: 16 August 2023.

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**0523/15 Clerk's Report. Appendix A.**

**Ref: 0523/16 - 0123/92 Highway/Footpath Repairs Pot holes & maintenance - Updates & Actions:**

**1. Flooding/Blocked drain/s** - Bus stop Lay-by Main Street - Clerk again chased Anglian Water - LCC Highways - Flooding reappeared during freezing conditions Highways warning sign - jetting of drain may have shifted blockage to opposite side of road requires further investigations

**2. Bucknell to Horsington Rd**, footpath overgrown and grass/weeds penetrating through breaking up tarmac surface - Advised by Cllr Bradwell Works scheduled for September 2022 postponed & to provide new date - works completed.

**3. Footpath Moor Lane** - Installation of footpath to assist disabled resident. Moor Lane - Horsington Rd junction. Liaising with Cllr Bradwell ongoing.

**0523/17 Ref: 0123/93 Traffic Calming measures & signage.**

a) "**Village entry gates**" Update: Ongoing.

b) **Traffic Survey (levels & speeds)**. Awaiting further information from LRSP & Highways review of the 60 mph limit on all the approaches to Horsington. Received response 19/04/23. Outcome of request to Lincs Neighbourhood Police - re general speeding & noisy motorcyclists'. PCSO's attended Horsington Annual Parish meeting 15/03/23 at the invitation of Clerk.

**0523/19 Update: 0123/95 HPC's Communications & Website.**

a) Commenced application process for HPC's official gov.uk domain name/contact email address - to comply with GDPR. Established contact with proposed service provider for costs and procedure - application due to be submitted in June.

b) Liaising with ELDC Elections & Cllr's re Parish Council's Election 4 May 2023. Nomination forms completed & hand delivered to ELDC, all notices posted etc.

election expenses form..

d) **HPC Website & HPC Facebook page.**

Ongoing liaison with LALC website update support.  
Continued HPC facebook updates/information

## **Communications.**

Circulation of LALC & ELDC messenger Updates.  
Preparation for Horsington Annual Parish Council meeting 17/05/2023.  
Preparation & attended Horsington Annual Parish Meeting 15 March 2023 & Guest Speakers attended.  
General Admin - ongoing.

## **Finance:**

1. Issued Cheques & settled invoices/monitoring bank statements.
2. Preparation of Accounts Financial Statement Year end 31/03/2023. AGAR forms completed & arranged Internal Audit & Circulated to Members.
3. Updated Financial Statement & Budget 2023/24 Annual Parish Council & Ordinary Meeting 17/05/2023 & Invoices & payments due.
4. Arranged updated HPC Bank Mandate - Approved.
5. Completed & submitted HMRC PAYE Reporting Returns & activated Tax year 2023/24.
6. Replacement HPC Laptop. Liaising with Sivill Service Tattershall updated Members.

## **Planning.**

**a) S/087/00125/23 PRINGLE HOUSE, MAIN STREET, HORSINGTON** Planning Permission  
Erection of a house and construction of a vehicular access. Received 26 January 2023. Circulated details for consideration of application. Submitted HPC consultation response. Approval received.

**b) S/087/02506/22 GLEBE FARM, HORNCastle RD, HORSINGTON** Planning Permission  
Erection of an agricultural storage barn. Received 09 January 2023. Update: Members considered application via circulation of emails between 25th & 26th January 2023. **Resolved:** to support application. Clerk submitted consultation response 30 January 2023. Approval received.

**c) Ref: APP/D2510/C/22/3300400. Notification received 13/07/2022. Appeal against ELDC Enforcement Notice EC/087/00229/21. LAND OFF, MOOR LANE, HORSINGTON** Change of use of land from agricultural to a mixed use comprising of agriculture and recreational use, the erection of a timber building for residential use and siting of a storage container. Retrospective Planning Permission - **S/087/01307/21**- Erected timber building for permanent residency etc., refused consent. Appeal Dismissed 8 December 2022.

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END.