

Horsington Parish Council - Agenda of Meeting.

Parish Clerk – Melvin Grosvenor 01507 578657.

Dear Councillor

You are hereby summoned to attend a Parish Council Meeting of Horsington Parish Council on **Wednesday 6 December 2023** commencing **7.30pm** at the renamed 'Charles Hill Community Hall' - Horsington .

In accordance with the provision of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is permitted with the full knowledge of the Chairman of the Meeting and must be conducted openly.

The agenda is set out below.

Melvin Grosvenor

Clerk to the Council

Date of issue: 29 November 2023.

1223/48 Apologies for absence.

To receive apologies/reasons for absence.

1223/49 Public Participation.

To resolve if necessary, to temporarily suspend the meeting for a period of no longer than 15 minutes to allow for public participation. Members of the public may raise subjects they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared open.

1223/50 Declaration of Interest.

Declaration of Disclosable Pecuniary Interests under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 made under the s.30 (3) of the Localism Act 2011

To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

a. To note dispensations given to any member in respect of the agenda items listed below.

1223/51 Minutes of Previous Meeting.

Minutes of Parish Council Meeting held on 16 August 2023 to be approved and signed as a true record.

1223/52 Clerk's Report. See Appendix A.

1223/53 Reports from Elected Representatives.

a) To receive a report from Cllr P Bradwell - ref highway matters & see clerk report.

b) To receive a report from Cllr W Gray.

1223/54 Update: 0823/38 Highway/Footpath Repairs Pot holes & maintenance - Updates & Actions:

1. Flooding/Blocked drain/s Flooding of at the Bus stop Lay-by appears to have been resolved - & subject to ongoing monitoring. However, there is repetitive flooding on the field side of the bend just before Moor Lane. Residents report that there may be a blockage beyond the reach of the mobile drain clearance hose which requires further investigation.

2. Footpath Moor Lane - Installation of footpath to assist disabled resident. Moor Lane - Horsington Rd junction - Need specific funding - but unfortunately is considered to be a low priority for LCC Highways funding. To chase for a review.

1223/55 Clerk liaised with Chairman to prepare a report to LCC Highways re: the poor surface condition along the length of Main Street Horsington - including pot holes and broken tarmac submitted 14/11/2023, awaiting response.

1223/56 Update: 0823/40 Traffic Calming measures.

Traffic Survey (levels & speeds). Clerk awaiting outcome of formal request to LRSP & Highways review of the 60 mph limit on all the approaches to Horsington & Enforcement request to Lincs Neighbourhood Police - re noisy speeding motorcyclists'. Clerk received update 6/12/22; due to backlog assessment delayed to early 2023. Response received 19/04/2023.

Update: Clerk received Traffic Survey Report B1190 Horncastle Road 24 July 2023. Clerk to respond to unsatisfactory outcome of survey - matter in hand.

1223/57 Update 0823/41 HPC's Communications & Website - See Clerk report.

a) GDPR - Horsington PC contact email addresses. Progress on application for secure GOV.UK domain name & email contact address. Ongoing.

1223/58 Financial Matters & Financial Statement 06/12/2023.

Description	DR/CR/Ref	Amount £
Bank Statement Reconciliation 31/07/2023		
Closing balance 31/07/2023		4986.15
Invoices / Payments 16/08/2023.		
ELDC 4 May 2023 Uncontested PC Election Fees.	DR (416)	48.50
Defibrillator Maintenance - Battery & Pads.	DR (417)	149.99
R & H Plant Ltd Village Grass cutting service 2023.	DR (418)	1020.00
Sub Total	DR	1218.00
Balance B/F		4986.15
	DR	1218.00
Bank Reconciliation 29/09/23	Balance C/F	3767.66
LCC Grass Cutting Transitional Relief Receipt	CR	517.80
Balance C/F		4285.46
ICO Annual Fee.	DR (DD)	35.00
Bank Reconciliation 31/10/2023	Balance C/F	4250.46
R & H Plant Ltd Removal of Overhanging branches	DR (419)	420.00
New Laptop Professional Plus software package	DR (420)	26.99
Sub Total	DR	446.99

	Balance C/F		3803.47
Invoices & Payment Due 6/12/2023.			
Proposed contribution to Senior Residents Annual Dinner	DR		150.00
	Balance B/F		3653.47
Payments Due to Financial Yr End 2023/24			
2nd Stage Clerk Remuneration 2023/24			1000.00
Village Hall Hire for meetings 2023/24			70.00
	Sub Total		1070.00
	Balance B/F		3653.47
	Balance C/F		2583.47
Estimated VAT refund to Yr End 31/03/2024	CR		298.80
Estimated Reserves Year End 31/03/2024			2882.87

a) Consideration & approval of funding due 06/12/2023.

b) Consideration of Financial Statement & budget prepared by Clerk & RFO in order for members to set the Precept for 2024/25.

1223/59 Update: 0823/43 - Memorial in recognition of Charles Hill (former Chairman of HPC) for his outstanding contribution and service to the local community.

Commemorative unveiling & renaming event took place on Saturday 18 November 2023; to formally rename the village hall as the - *CHARLES HILL COMMUNITY HALL* and unveiling the memorial sign & plaques inside and outside the Hall -

*Horsington Remembers with Gratitude - Charles Hill 1.4.1934 - 20.11.2021
Whose Unfailing Friendship, Generosity and Support Enriched Life in this Village.*

The Hill family, Village Hall committee and Parish Council expressed sincere gratitude to traditional sign-writer Tim Fry who as a personal tribute, freely made and donated the signs.

It was also with gratitude and appreciation that there was a large attendance by Horsington residents at the event, which followed an afternoon tea arranged by the Village Hall committee.

1223/60 Planning.

a) S/170/01940/22 | Planning Permission - Erection of 10no. eco lodges and 1no. activity centre. | FORMER BRICK PITS, STIXWOULD ROAD, STIXWOULD. Note: Application is not within Horsington Parish boundary & Clerk has received communications from residents in the vicinity of the application site. Letter sent to ELDC dated 8 June 2023.

After consideration of the submitted application & resident's statements and as Resolved, Clerk submitted statement to ELDC on 17 August 2023, advising that the position of the Parish Council is to not support the application and stated that the environmental and residential amenity issues identified, are considered to be legitimate and justified. Awaiting planning decision.

b) LAND OFF, MOOR LANE, HORSINGTON Ref: EC/087/00414/22 2nd Enforcement Notice issued 04 November 2022 in respect of the unauthorised development, given that works had continued and were beyond the scope of the previously issued Notice under

reference EC/087/229/21. Appeal received ref: **APP/D2510/C/22/3312392**. **Update:**
Appeal Dismissed 7 July 2023.

Note: The Position of the Parish Council during the planning consideration and determination process is as a consultee party, which holds **no** statutory powers to approve, or refuse planning permission.

1223/61 Update 0823/45 Chairman's suggestion as to ideas and potential projects to improve village amenities. - Note circulated on Facebook 5 November 2023 **YOUR IDEAS ARE WANTED FOR COMMUNITY PROJECTS AIMED AT ENHANCING AND IMPROVING HORSINGTON'S FACILITIES.** (See Virtual Funding Seminar Chairman & Clerk attended on Thursday 2 November, 6-7pm)

1223/62 HPC Vacancies: 2 Cllr vacancies following 4 May 2023 uncontested election.

1223/63 Review of the quarterly schedule of Horsington Parish Council's meetings.

1223/64 Correspondence. Request re: HPC financially contributing towards Bucknell Food bank.

1223/65 Minor Items.

1223/66 Date of Next Meeting/s Venue Charles Hill Community Hall.

14 February 2024.

Note: All Parish Council meetings to commence at 7.30pm.

Meeting to close.

1223/52 Clerk's Report. Appendix A.

Ref: 0823/38 - 0523/16 Highway/Footpath Repairs Pot holes & maintenance - Updates & Actions:

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2. Footpath Moor Lane - Installation of footpath to assist disabled resident. Moor Lane - Horsington Rd junction. Liaising with Cllr Bradwell ongoing.

1223/55 Clerk liaised with Chairman to prepare a report to LCC Highways re: the poor surface condition along the length of Main Street Horsington including pot holes and broken tarmac submitted 14/11/2023, awaiting response.

1223/56 Update: 0823/40 Traffic Calming measures.

a) Traffic Survey (levels & speeds). Awaiting further information from LRSP & Highways review of the 60 mph limit on all the approaches to Horsington. Received response 19/04/23. Received further response from LRSP 24 July 2023 - Traffic Survey Report B1190 Horncastle Road following additional concerns on this straight stretch of road. Clerk progressing response to Highways

1223/57 Update 0823/41 HPC's Communications & Website.

a) Commenced application process for HPC's official gov.uk domain name/contact email address - to comply with GDPR. Established contact with proposed service provider for costs and procedure - application ongoing.

b) HPC Website & HPC Facebook page.

Ongoing liaison with LALC website support and maintenance .

Continued HPC facebook updates/information

Communications.

Circulation of LALC & ELDC messenger Updates.

Preparation of Minutes of Meeting 16 August 2023 & preparation of Agenda Meeting 6 December 2023.

Liaison with Chairman re (joint) attendance at Virtual UK SPF Funding and Support Brief Seminar on Thursday 2 November, 6-7pm. Liaising with Chairman & Cllr P Reeves re attendance at Horncastle Community Centre on 3rd October 2023 (1 - 2pm), seminar on UK Shared Prosperity Fund briefing.

Booked Chairman & Clerk on to Parish Council Engagement Session 5 December 2023 (online) organised by Lincolnshire Police and Police and Crime Commissioner Marc Jones; *'who is embarking on a new programme of engagement across the county – giving elected members the opportunity to hear about the work being done to keep their communities safe'*.

Liaison with Chairman & Cllr R Hill re Charles Hill Memorial event & attendance on 18 November 2023.

1223/62 HPC Vacancies: 2 Cllr vacancies following 4 May 2023 uncontested election. Clerk liaising with potential new member of HPC.

General Admin - ongoing.

Finance:

1. Issued Cheques & settled invoices/ bank statements reconciliation.
2. Submitted Purchase Order and Invoice to LCC to claim grass cutting contribution of £517.80.
3. Completed & submitted HMRC PAYE Returns September October & November 2023.
4. Preparation of Financial Statement and budget recommendation to assist Members to set Precept 2024/25.

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END.