

Horsington Parish Council - Agenda of Ordinary Meeting.

Parish Clerk – Melvin Grosvenor 01507 578657.

Dear Councillor,

You are hereby summoned to attend a Parish Council Meeting of Horsington Parish Council on **Wednesday 15 May 2024** commencing **7.30pm** at the renamed 'Charles Hill Community Hall' - Horsington .

In accordance with the provision of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is permitted with the full knowledge of the Chairman of the Meeting and must be conducted openly.

The agenda is set out below.

Melvin Grosvenor

Clerk to the Council

Date of issue: 8 May 2024.

0524/13 Apologies for absence.

To receive apologies/reasons for absence.

0524/14 Public Participation.

To resolve if necessary, to temporarily suspend the meeting for a period of no longer than 15 minutes to allow for public participation. Members of the public may raise subjects they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared open.

0524/15 Declaration of Interest.

Declaration of Disclosable Pecuniary Interests under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 made under the s.30 (3) of the Localism Act 2011

To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

a. To note dispensations given to any member in respect of the agenda items listed below.

0524/16 Minutes of Previous Meeting.

Minutes of Parish Council Meeting held on 14 February 2024 to be approved and signed as a true record.

0524/17 Clerk's Report. See Appendix A.

0524/18 Reports from Elected Representatives.

a) To receive a report from Cllr P Bradwell - ref highway matters & see clerk report.

b) To receive a report from Cllr W Gray.

0524/19 Update: 0224/74 Highway/Footpath Repairs Pot holes & maintenance - Updates & Actions:

1. Flooding/Blocked drain/s Flooding of at the Bus stop Lay-by appears to have been resolved - & subject to ongoing monitoring. However, there is repetitive flooding on the field side of the bend just before Moor Lane. Residents report that there may be a blockage beyond the reach of the mobile drain clearance hose which requires further investigation. Update: Assessment of blocked drains included in agenda item **0224/75**.

2. Footpath Moor Lane - Installation of footpath to assist disabled resident. Moor Lane - Horsington Rd junction - Need specific funding - but unfortunately is considered to be a low priority for LCC Highways funding. To chase for a review.

0524/20 Update: 0224/75 Clerk liaised with Chairman to submit a report 14/11/2023 to LCC Highways re: the poor surface condition along the length of Main Street Horsington - including pot holes and broken tarmac. **Site visit 20 December 2023** attended by Chairman, Cllr R Hill and Clerk with Richard Fenwick LCC Highways to assess the extent of the works required. Essential pot hole repairs to be undertaken in preparation for road resurfacing - matter now in hand including proposed upgrading of bus stop lay by & ongoing. Potholes still increasing. Drain flow on bend near Moor Lane under review.

0524/21 Update: 0224/76 Traffic Calming measures.

Traffic Survey (levels & speeds). Update: Clerk received Traffic Survey Report B1190 Horncastle Road 24 July 2023. Clerk has responded to unsatisfactory outcome of survey. Update: Chairman & Clerk raised concerns at an on line Parish Council briefing meeting with the Police & Crime Commissioner's team on 5 December 2023 where speeding concerns through Horsington were raised during the Q & A session. Clerk liaising with LRSP & Cllr Bradwell. Confirmation of donation of 3 pairs of white village gateways. Site visit Chairman Cllr Hill & Clerk agreed proposed locations. Clerk submitted interim application to LCC Highways and approved 4 April 2024. Awaiting supply of gateways for installation.

0524/22 Update 0224/77 HPC's Communications & Website - See Clerk report.

a) GDPR - Horsington PC contact email addresses. Progress on application for secure GOV.UK domain name & email contact address. Ongoing see Clerk report.

0524/23 Financial Matters & Financial Statement 15/05/2024.

<i>Description</i>	<i>DR/CR/Ref</i>	<i>Amount £</i>
Bank Statement Reconciliation 28/03/2024		
Balance Financial Year end 31/03/2024 Audited Accounts.		3032.27
Receipt		
ELDC Precept 2024/24 Remittance 15/04/2024.	CR	4200.00
Total		7232.27
Balance C/F		
		7232.27
15 May 2024 Payments /Invoices Due.		
LALC Annual Subscription 2024/25	DR	91.44
LALC Annual Training Scheme 2024/25	DR	120.00

1st Stage Clerk Remuneration 2024/25	DR	1255.00
Zurich Annual Insurance premium 2024/25	DR	275.55
All Saints Church grass cutting support	DR	175.00
Chairman - Contribution for printer cartridge	DR	36.99
AGAR & Yr end accounts - Internal Audit contribution	DR	40.00
Sub Total	DR	1818.98
Balance B/F		7232.27
Balance C/F		5413.29

a) Consideration of Invoices - Subscriptions payments due - to be approved.

0524/24 Planning.

a). **S/087/02330/23 SIDE FARM, BUCKNALL ROAD, HORSINGTON** Planning Permission - Erection of 1no. general purpose storage building and construction of vehicular access.

Consideration of application & amendment application as follows:- Amendment of description of development to include construction of a new access. Members **Resolved:** for Clerk to request clarification and information concerning of storage use. **Update:** Clerk submitted consultation response dated 15/02/2024. Planning permission consented with conditions on storage use addressing concerns -19/02/2024.

b). **S/087/01902/23 LAND ADJACENT AND NORTH OF WOODLEA KENNELS MOOR LANE, HORSINGTON** Planning Permission - To temporarily site 1no. static caravan on existing farmland (works commenced). Consideration of application. Members **Resolved:** to support application the justification and need of which; *'is considered to provide a sustainable and highly valued contribution towards the local rural economy and food security'*. **Update:** Application withdrawn 09/04/2024.

c) **S/170/01940/22 FORMER BRICK PITS, STIXWOULD ROAD, STIXWOULD** Planning Permission - Erection of 10no. eco lodges and 1no. activity centre. After consideration of the submitted application & resident's statements and as Resolved, Clerk submitted statement to ELDC on 17 August 2023, advising that the position of the Parish Council is to not support the application and stated that the environmental and residential amenity issues identified, are considered to be legitimate and justified **Update.** Planning permission consented with extensive conditions 15/04/2024.

d) **S/089/00583/24. LAND ADJACENT CORDELIA, MOOR LANE, HORSINGTON.** Section 73 application to vary condition no. 2 (approved plans) previously imposed on planning permission ref. no. S/087/01453/22 for erection of 1no. dwelling, detached single garage and construction of a vehicular access. **Update:** Clerk submitted consultation response 25/04/2024 - No comment.

024/25 Update: 0224/81 Chairman's suggestion as to ideas and potential projects to improve village amenities. - Note circulated on Facebook 5 November 2023 YOUR IDEAS ARE WANTED FOR COMMUNITY PROJECTS AIMED AT ENHANCING AND IMPROVING HORSINGTON'S FACILITIES. (See Virtual Funding Seminar Chairman & Clerk attended on Thursday 2 November, 6-7pm). Matter to be considered further at the next Annual Community meeting scheduled to be convened on Wednesday 13 March 2024.

0524/26 Update: 0224/82 HPC Vacancies: 2 Cllr vacancies following 4 May 2023 uncontested election. **Update:** Ref Clerk report & **0524/02** APCM Agenda.

0524/27 Chairman Report - Horsington Annual Parish Meeting convened on 13 March 2024 & Update 80th Commemorative Anniversary of D Day Landings 6 June 2024.

0524/28 Correspondence.

0524/29 Minor Items.

0524/30 Date of Next Meeting/s Venue Charles Hill Community Hall Horsington. 10 July 2024, 9 October 2024 & 4 December 2024.

Note: All Parish Council meetings to commence at 7.30pm.

Close Meeting.

0524/17 Clerk's Report. Appendix A.

Ref: 0524/19 - 1223/52 - Highway/Footpath Repairs Pot holes & maintenance - Updates & Actions:

1. Flooding/Blocked drain/s Flooding of at the Bus stop Lay-by appears to have been resolved - & subject to ongoing monitoring. However, there is repetitive flooding on the field side of the bend just before Moor Lane. Residents report that there may-be a blockage beyond the reach of the mobile drain clearance hose which requires further investigation. Matter discussed with Richard Fenwick site visit 20/12/2023. Under review following recent rainfall over winter & spring 2024.

2. Footpath Moor Lane - Installation of footpath to assist disabled resident. Moor Lane - Horsington Rd junction. Liaising with Cllr Bradwell ongoing.

0524/20 Update 0224/75 Clerk liaised with Chairman to prepare a report to LCC Highways re: the poor surface condition along the length of Main Street Horsington including pot holes and broken tarmac submitted 14/11/2023, see Agenda Item 0524/20

0524/21 Update: 0224/76 Traffic Calming measures.

a) Traffic Survey (levels & speeds). Awaiting further information from LRSP & Highways review of the 60 mph limit on all the approaches to Horsington. Received response 19/04/23. Received further response from LRSP 24 July 2023 - Traffic Survey Report B1190 Horncastle Road following additional concerns on this straight stretch of road. Clerk liaised with Chairman & Cllr Hill & Highways to prepare application to gain consent for the installation of 3 pairs of white gateways on the entrance of Horsington adjacent to 30mph signs at Horncastle Road - Bucknall Road and Moor Lane. Awaiting delivery of gateways which are to be kindly donated for installation.

0524/22 Update 0224/77 HPC's Communications & Website.

a & b) Commenced application process for HPC's official gov.uk domain name/contact email address - to comply with GDPR. Established contact with proposed service provider for costs and procedure - application ongoing. **Update:** Clerk reviewing new funding which appears to be available to cover set up costs. **HPC Website & HPC Facebook page.** Ongoing liaison with LALC website support and maintenance **Update:** review of expenditure for hours required for 2024/25. HPC facebook updates/information

Communications.

Circulation of LALC & ELDC messenger Updates.

Preparation & circulation of Minutes of Meeting 14 February 2024 & Agenda for Annual Parish Council Meeting & ordinary meeting following.

Follow up email exchanges regarding speeding matters arising from Clerk's attendance with Chairman at Parish Council Engagement Session 5 December 2023 (online) organised by Lincolnshire Police and Police and Crime Commissioner Marc Jones. Liaison with Highways re white village gateways.

Liaison regarding preparation of Agenda & attendance of the Annual Parish Meeting held 13 March 2024. Organised speaker invitations to the meeting, which included representative from Lincolnshire Neighbourhood Policing who provided a helpful overview following reductions of PCSO's.

0224/82 Update 0224/82 HPC Vacancies: 2 Cllr vacancies following 4 May 2023 uncontested election. Clerk liaising with 2 new candidates who have confirmed they are happy to be Co-Opted on 15 May 2024 at the APCM meeting. Reference Agenda item 0524/02. General Admin - ongoing.

Finance:

1. Received remittance advice - Precept Financial Yr 2024/25 Issued Cheques & settled invoices/ bank statements reconciliation re Feb 2024 meeting.
2. Confirmation of receipt of 2023/24 VAT refund claim.
3. Completed & submitted HMRC PAYE Returns March, April/May 2024 & finalised PAYE for tax yr ending 5 April 2024 for new tax yr 6 April 2024/25.
4. Preparation and completion of AGAR financial returns and statements. Liaison with Internal Auditor successfully reconciled & signed off for APCM 15 May 2024. Review of Public Rights notice. Updated Asset Statement to include new Charles Hill memorial sign.
4. Preparation of Financial Statement for meeting and commencement of 2024/25 financial position. Issues cheques for meeting 15 May. Review of annual insurance renewal.

0524/24 Planning.

a, b & d) Circulated details of planning applications to Members.

S/087/02330/23 SIDE FARM, BUCKNALL ROAD, HORSINGTON.

S/087/01902/23 LAND ADJACENT AND NORTH OF WOODLEA KENNELS MOOR LANE, HORSINGTON. Prepared & Submitted HPC consultation responses. Received outcomes as detailed above.

c) S/170/01940/22 | Planning Permission - Erection of 10no. eco lodges and 1no. activity centre. | FORMER BRICK PITS, STIXWOULD ROAD, STIXWOULD. Planning permission consented with extensive conditions 15/04/2024.

d) S/089/00583/24. LAND ADJACENT CORDELIA, MOOR LANE, HORSINGTON. Section 73 application to vary condition no. 2 (approved plans) previously imposed on planning permission ref. no. S/087/01453/22 for erection of 1no. dwelling, detached single garage and construction of a vehicular access. **Update:** Clerk submitted consultation response 25/04/2024 - No comment.

END.