

**Horsington Parish Council - Agenda of Ordinary Meeting.
Parish Clerk – Melvin Grosvenor 01507 578657.**

Dear Councillor,

You are hereby summoned to attend a Parish Council Meeting of Horsington Parish Council on **Wednesday 10 July 2024** commencing **7.30pm** at the renamed 'Charles Hill Community Hall' - Horsington .

In accordance with the provision of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is permitted with the full knowledge of the Chairman of the Meeting and must be conducted openly.

The agenda is set out below.

Melvin Grosvenor

Clerk to the Council

Date of issue: 1 July 2024

0724/31 Apologies for absence.

To receive apologies/reasons for absence.

0724/32 Public Participation.

To resolve if necessary, to temporarily suspend the meeting for a period of no longer than 15 minutes to allow for public participation. Members of the public may raise subjects they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared open.

0724/33 Declaration of Interest.

Declaration of Disclosable Pecuniary Interests under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 made under the s.30 (3) of the Localism Act 2011

To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note any dispensations given to any member in respect of the agenda items listed below.

0724/34 Minutes of Previous Meetings.

Minutes of Annual Parish Council Meeting and Ordinary Meeting held on 15 May 2024 to be approved and signed as a true record.

0724/35 Clerk's Report. See Appendix A.

0724/36 Reports from Elected Representatives.

a) To receive a report from Cllr P Bradwell.

b) To receive a report from Cllr W Gray.

0724/37 Update: 0524/19 Highway/Footpath Repairs Pot holes & maintenance - Updates & Actions:

1. Flooding/Blocked drain/s Flooding of at the Bus stop Lay-by appears to have been resolved - & subject to ongoing monitoring. However, there is repetitive flooding on the field side of the bend just before Moor Lane. Residents report that there may be a blockage beyond the reach of the mobile drain clearance hose which requires further investigation. Update: Assessment of blocked drains included in agenda item **0224/75**.

2. Footpath Moor Lane - Installation of footpath to assist disabled resident. Moor Lane - Horsington Rd junction - Need specific funding - but unfortunately is considered to be a low priority for LCC Highways funding. To chase for a review.

0724/38 Update: 0524/20 Clerk liaised with Chairman to submit a report 14/11/2023 to LCC Highways re: the poor surface condition along the length of Main Street Horsington - including pot holes and broken tarmac. **Site visit 20 December 2023** attended by Chairman, Cllr R Hill and Clerk with Richard Fenwick LCC Highways to assess the extent of the works required. Essential pot hole repairs to be undertaken in preparation for road resurfacing - matter now in hand including proposed upgrading of bus stop lay by & ongoing. Potholes still increasing. Drain flow on bend near Moor Lane under review. Cllr Bradwell highlighted pressure on Highways & Environment Agency re drainage & flood prevention.

0724/39 Update: 0524/21 Traffic Calming measures.

Traffic Survey (levels & speeds). Update: Clerk received Traffic Survey Report B1190 Horncastle Road 24 July 2023. Clerk has responded to unsatisfactory outcome of survey. Update: Chairman & Clerk raised concerns at an on line Parish Council briefing meeting with the Police & Crime Commissioner's team on 5 December 2023 where speeding concerns through Horsington were raised during the Q & A session. Clerk liaising with LRSP & Cllr Bradwell. Confirmation of donation of 3 pairs of white village gateways. Site visit Chairman Cllr Hill & Clerk agreed proposed locations. Clerk submitted interim application to LCC Highways and approved 4 April 2024. Awaiting supply of gateways for installation. Cllr Bradwell advised will again press for a speed limit reduction to 40mph on each of the 3 approaches to Horsington. Clerk attended Lincolnshire Police Parish Council Engagement Session - 27th June 2024 & again raised concerns speeding in Horsington.

0724/40 Update 0524/22 HPC's Communications & Website - See Clerk report.

a) **GDPR - Horsington PC contact email addresses.** Progress on application for secure GOV.UK domain name & email contact address. Ongoing see Clerk report.

0724/41 Financial Matters & Financial Statement 10/07/2024.

<i>Description</i>	<i>DR/CR/Ref</i>	<i>Amount £</i>
Bank Statement Reconciliation 28/03/2024		
Balance Financial Year end 31/03/2024 Audited Accounts.		3032.27
Receipt		
ELDC Precept 2024/24 Remittance 15/04/2024.	CR	4200.00

	Total		7232.27
Balance C/F			7232.27
15 May 2024 Payments /Invoices Due.			
LALC Annual Subscription 2024/25	DR 423		91.44
LALC Annual Training Scheme 2024/25	DR 423		120.00
1st Stage Clerk Remuneration 2024/25	DR 424		1255.00
Zurich Annual Insurance premium 2024/25	DR 425		275.55
All Saints Church grass cutting support	DR 426		175.00
Chairman - Contribution for printer cartridge	DR 427		36.99
AGAR & Yr end accounts - Internal Audit contribution	DR 428		40.00
	Sub Total	DR	1993.98
	Balance B/F		7232.27
Bank reconciliation 31 May 2024.			5238.29
Invoices Expenses Due 10/07/2024.			
Clerk Expenses Admin/office.			44.25
Balance C/F			5194.04
30 May 2024 Review LCC Grass cutting contribution 2024			1108.21

a) Consideration of Invoices - payment due for approval.

b) Note: 14 March 2024 LCC Highways Grass cutting contribution 2024-25 £668.75.
Review 30 May 2024 LCC Grass cutting contribution 2024-25 revised to £1,108.21.

0724/42 Planning.

a). Application S/087/00859/24 LAND ADJACENT AND NORTH OF WOODLEA KENNELS MOOR LANE, HORSINGTON Planning Permission - To temporarily site 1no. static caravan on existing farmland (works commenced). 05/06/2024 Re submission - withdrawn application 09/04/2024 ref: S/087/01902/23 LAND ADJACENT AND NORTH OF WOODLEA KENNELS MOOR LANE, HORSINGTON Planning Permission - To temporarily site 1no. static caravan on existing farmland (works commenced). Members confirmed by emails: to continue to support application the justification and need of which; *'is considered to provide a sustainable and highly valued contribution towards the local rural economy and food security'*. Clerk submitted 2nd consultation response 20/06/ 2024.

b) S/089/00583/24. LAND ADJACENT CORDELIA, MOOR LANE, HORSINGTON. Section 73 application to vary condition no. 2 (approved plans) previously imposed on planning permission ref. no. S/087/01453/22 for erection of 1no. dwelling, detached single garage and construction of a vehicular access. Clerk submitted consultation response 25/04/2024 - No comment. **Update:** Approval of Section 73 application 03/06/2024.

0724/43 Update: 0524/25 Chairman's suggestion as to ideas and potential projects to improve village amenities. - Note circulated on Facebook 5 November 2023 YOUR IDEAS ARE WANTED FOR COMMUNITY PROJECTS AIMED AT ENHANCING AND IMPROVING HORSINGTON'S FACILITIES. (See Virtual Funding Seminar Chairman & Clerk attended on Thursday 2 November, 6-7pm). Matter to be considered further at the next Annual Community meeting scheduled to be convened on Wednesday 13 March 2024.

0724/44 Update: 0524/26 HPC Vacancies / Co-Option: Cllr M Beard & Cllr N Elliot. Clerk arranged LALC New Cllr Training - 25 June 2024.

0724/45 - 0524/29 (Minor Item) Cllr N Elliot raised the potential for safe space for children at the community orchard. Potential feedback.

0724/46 Correspondence.

0724/47 Minor Items.

0724/48 Date of Next Meeting/s Venue Charles Hill Community Hall Horsington.

9 October 2024 & 4 December 2024.

Note: All Parish Council meetings to commence at 7.30pm.

Meeting to be closed.

0724/35 Clerk's Report. Appendix A.

Ref: 0524/19 - 1223/52 - Highway/Footpath Repairs Pot holes & maintenance - Updates & Actions:

1. Flooding/Blocked drain/s Flooding of at the Bus stop Lay-by appears to have been resolved - & subject to ongoing monitoring. However, there is repetitive flooding on the field side of the bend just before Moor Lane. Residents report that there may-be a blockage beyond the reach of the mobile drain clearance hose which requires further investigation. Matter discussed with Richard Fenwick site visit 20/12/2023. Under review following recent rainfall over winter & spring 2024.

2. Footpath Moor Lane - Installation of footpath to assist disabled resident. Moor Lane - Horsington Rd junction. Liaising with Cllr Bradwell ongoing.

0724/39 Update: 0524/21 Traffic Calming measures.

a) Traffic Survey (levels & speeds). Awaiting further information from LRSP & Highways review of the 60 mph limit on all the approaches to Horsington. Received response 19/04/23. Received further response from LRSP 24 July 2023 - Traffic Survey Report B1190 Horncastle Road following additional concerns on this straight stretch of road. Clerk liaised with Chairman & Cllr Hill & Highways to prepare application to gain consent for the installation of 3 pairs of white gateways on the entrance of Horsington adjacent to 30mph signs at Horncastle Road - Bucknall Road and Moor Lane. Awaiting delivery of gateways which are to be kindly donated for installation. **Update:** Attended Lincolnshire Police Parish Council Engagement Session - 27th June 2024.

0724/40 Update 0524/22 HPC's Communications & Website.

a & b) Commenced application process for HPC's official gov.uk domain name/contact email address - to comply with GDPR. Established contact with proposed service provider for costs and procedure - application ongoing. **Update:** Clerk reviewing new funding which appears to be available to cover set up costs. **HPC Website & HPC Facebook page.** Ongoing liaison with LALC website support and maintenance HPC facebook updates/information. Published General Election Notices on behalf of the Returning Officer.

Communications.

Circulation of LALC & ELDC messenger Updates. Preparation & circulation of Minutes of Meeting 15 May & for Annual Parish Council Meeting & Ordinary Meeting. Agenda meeting 10 July 2024. See **0724/44** Co-Option & Finance for further updates.

0724/44 Update: 0524/26 HPC Co-option: 15 May 2024. Submitted New Cllr completed Declarations of Pecuniary Interest forms to ELDC. Issued updated FOI members details including re Election of Cllr C Bates as Chairman, New Cllrs & Resignation of Cllr P Reeves. Posted on Notice Board & arranged update on HPC & ELDC's websites. Notified ELDC of Cllr P Reeves resignation for Notice of Vacancy - posted on Notice Board. Received ELDC letter confirming Co-Option for new vacancy. Arranged New Cllr LALC training for Cllr's M Beard & N Elliot. General Admin - ongoing.

Finance:

1. Issued Cheques & settled invoices/ bank statements reconciliation re: 15 May 2024 & 10 July 2024 Ordinary meetings.
2. Finalised AGAR 2023/24 Accounting Statements for publication (redacted copies) following APCM 15 May 2024 Submitted Certificate of Exemption to External Auditor. Published Notice of Public Rights & Posted full copies of AGAR statements on Notice Board. Arranged publication on HPC's website.
3. Completed & submitted HMRC PAYE Return May & June plus Clerk 1st Stage remuneration.
4. Preparation of Financial Statement for 10 July meeting & update LCC Highways grass cutting review. Created Clerk expenses form. To issue payments for meeting 10 July 2024.

0724/42 Planning.

Circulated details of planning applications to Members by email.

a). Application S/087/00859/24. - 05/06/2024 Re application following withdrawal of: S/087/01902/23 LAND ADJACENT AND NORTH OF WOODLEA KENNELS MOOR LANE, HORSINGTON. Planning Permission - To temporarily site 1no. static caravan on existing farmland (works commenced) Received Member's responses to continue to support - submitted HPC consultation response 20/06/2024.

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END.