

**Horsington Parish Council - Draft Minutes of Ordinary Meeting.
Parish Clerk – Melvin Grosvenor 01507 578657.**

Notes of Minutes of Ordinary Meeting of Horsington Parish Council on **Wednesday 09 October 2024** commencing 7.30 pm at the renamed 'Charles Hill Community Hall' - Horsington.

Those present: Mr C Bates (Chairman) Cllr R Hill, Cllr M Beard, Cllr N Elliot & Cllr W Gray (ELDC)

Clerk: Mr M Grosvenor. Plus 2 Residents noted.

Chairman Proposed the observation of 1minutes silence to commemorate the passing of both Pete Langford - who has provided valuable and appreciated web site support to the Clerk and the Parish Council and Mrs Holland whose support and dedication to the community will be remembered for many years to come.

1024/49 Apologies for absence.

Apologies received Cllr P Bradwell & Cllr W Gray.

1024/50 Public Participation.

No Public participation noted.

1024/51 Declaration of Interest.

Cllr R Hill declaration in respect of agenda item 1024/59 in respect of Invoice for Annual Village Grass cutting service.

1024/52 Minutes of Previous Meetings.

Minutes of Ordinary Meeting held on 10 July 2024 approved and signed as a true record.

1024/53 Clerk's Report. See Appendix A.

1024/54 Reports from Elected Representatives.

a) To receive a report from Cllr P Bradwell.

b) To receive a report from Cllr W Gray.

1024/55 Update: 0724/37 Highway/Footpath Repairs Pot holes & maintenance - Updates & Actions:

1. Flooding/Blocked drain/s Flooding of at the Bus stop Lay-by appears to have been resolved - & subject to ongoing monitoring **Update:** Has flooded again 30/09 - 02/10/24. However, there is repetitive flooding on the field side of the bend just before Moor Lane. Residents report that there may be a blockage beyond the reach of the mobile drain clearance hose which requires further investigation. **Update:** Assessment of blocked drains included in previous agenda item **0224/75**. After relatively dry summer and recent rain 30/09 - 02/10 it appears the blockage has been cleared. Update noted.

2. Footpath Moor Lane - Installation of footpath to assist disabled resident. Moor Lane - Horsington Rd junction - Need specific funding - but unfortunately is considered to be a low priority for LCC Highways funding. Clerk to again chase for a review.

1024/56 Update: 0724/38 Clerk liaised with Chairman to submit a report 14/11/2023 to LCC Highways re: the poor surface condition along the length of Main Street Horsington - including pot holes and broken tarmac. **Site visit 20 December 2023** attended by Chairman, Cllr R Hill and Clerk with Richard Fenwick LCC Highways to assess the extent of the works required. Essential pot hole repairs to be undertaken in preparation for road resurfacing - matter now in hand including proposed upgrading of bus stop lay by & ongoing. Potholes still increasing. **Update:** Chairman raised concerns that there has been no notification a proposed date for the agreed works especially as an extensive list of top dressing works throughout the summer have been published by Highways and Horsington is not included. Cllr W Gray searched LCC's internal schedules and found none listed. Clerk reported concerns due to the continuing deterioration of Main St. **Update:** works have been undertaken over the past few weeks most pot holes filled in. Chairman proposed letter of thanks to LCC Highways & Cllr Bradwell.

1024/57 Update: 0724/39 Traffic Calming measures.

Traffic Survey (levels & speeds). **Update:** Clerk received Traffic Survey Report B1190 Horncastle Road 24 July 2023. Clerk has responded to unsatisfactory outcome of survey. **Update:** Chairman & Clerk raised concerns at an on line Parish Council briefing meeting with the Police & Crime Commissioner's team on 5 December 2023 where speeding concerns through Horsington were raised during the Q & A session. Clerk liaising with LRSP & Cllr Bradwell. Confirmation of donation of 3 pairs of white village gateways. Site visit Chairman Cllr Hill & Clerk agreed proposed locations. Clerk submitted interim application to LCC Highways and approved 4 April 2024. Cllr Bradwell advised will again press for a speed limit reduction to 40mph on each of the 3 approaches to Horsington. Clerk attended Lincolnshire Police Parish Council Engagement Session - 27th June 2024 & again raised speeding concerns in Horsington. **Update:** New white village gateways have been received. Installation being arranged , Update to follow at next meeting.

1024/58 Update 0724/40 HPC's Communications & Website - See Clerk report.

a) GDPR - Horsington PC contact email addresses. Progress on application for secure GOV.UK domain name & email contact address. Ongoing see Clerk report.

1024/59 Financial Matters & Financial Statement 09/10/2024.

Description	DR/CR/Ref	Amount £
Bank Statement Reconciliation 31/07/2024		5194.04
Invoices Expenses due 09/10/2024.		
RH Plant Village Grass cutting 2024	DR	1080.00
Clerk Admin expenses.	DR	30.00
Sub Total		1110.00
Balance B/F		5194.04
Balance C/F		4084.04
Submitted Invoice LCC Grass cutting contribution 2024	CR	1108.21
Balance C/F		5193.15
Invoice - First Aid box top up.	DR	20.82
Balance C/F		5172.33

a) Consideration of Invoices - payments approved..

1024/60 Planning.

a). Application S/087/00859/24 LAND ADJACENT AND NORTH OF WOODLEA KENNELS MOOR LANE, HORSINGTON Planning Permission - To temporarily site 1no. static caravan on existing farmland (works commenced). 05/06/2024 Re submission - withdrawn application 09/04/2024 ref: S/087/01902/23 LAND ADJACENT AND NORTH OF WOODLEA KENNELS MOOR LANE, HORSINGTON Planning Permission - To temporarily site 1no. static caravan on existing farmland (works commenced). Members confirmed by emails: to continue to support application the justification and need of which; *'is considered to provide a sustainable and highly valued contribution towards the local rural economy and food security'*. Clerk submitted 2nd consultation response 20/06/2024. Awaiting decision.

1024/61 Update: 0724/43 Chairman's suggestion as to ideas and potential projects to improve village amenities. - Note circulated on Facebook 5 November 2023 YOUR IDEAS ARE WANTED FOR COMMUNITY PROJECTS AIMED AT ENHANCING AND IMPROVING HORSINGTON'S FACILITIES. (See Virtual Funding Seminar Chairman & Clerk attended on Thursday 2 November, 6-7pm). Matter to be considered further at the next Annual Community meeting scheduled to be convened on Wednesday 13 March 2024. **Update:** This matter was further considered reference Item 0724/45 below.

1024/62 Update: 0724/44 HPC Vacancies / Co-Option: Following resignation of Cllr P Reeves and publication of Notice of Vacancy. 1 Cllr vacancy for Co-Option.

1024/63 - 0724/45 (Minor Item) Cllr N Elliot raised the potential for safe space for children at the community orchard. Potential feedback. **Update:** Cllr W Gray advised the orchard was planted by Platform Housing & would approach them. Cllr Elliot to continue to progress.

1024/64 Requests for new items for consideration:

a) Concerns over dog fouling in the village. Members **Resolved:** for Chairman to prepare a notice for the Clerk to review and then post on the Village Hall Notice board and the Parish Council Notice board.

b) - inaccurate displays and timetables at Lincoln bus station, and departure of services from wrong bays and behind other vehicles, of service 30 to and from Horsington. Members Resolved for Clerk to establish the complaints procedure and draw the matter to the attention of Cllr Bradwell.

c) Provision of warm space - **Update:** *'possible grant funding for village hall'* Cllr Elliott provided further information on funding support provision of a 'warm space' provision in the village hall. Member's **Resolved:** that Cllr Elliot would make further inquiries for further consideration by the Village Hall Committee, as to the practicalities of providing this support; for consideration at the next Parish Council meeting, as it appears any applications for grant funding are to be officially submitted by the Parish Council with the oversight of the Clerk.

d) Cllr N Elliot advised meeting on the usefulness of WiFi to be provided in the village hall Update from previous meeting. Members **Resolved** for Cllr Elliot to research further information and any approval to proceed, should not commit either the Parish Council of Village Hall to unfunded annual expenses.

e) Previous meeting - Rats Information poster published.

1024/65 Correspondence. None of note.

1024/66 Minor Items. Consideration of the circulation of a Parish Council news letter (Winter 2024/25) for approval at the next meeting. Members **Resolved:** for the Chairman to circulate a draft for Clerk's over sight.

1024/67 Date of Next Meeting/s Venue Charles Hill Community Hall Horsington.

4 December 2024 (Precept 2025/26) 12 February 2025.

Note: All Parish Council meetings to commence at 7.30pm.

Meeting closed at 8.55pm.

1024/53 Clerk's Report. Appendix A.

Ref: 0724/35 - 1223/52 - Highway/Footpath Repairs Pot holes & maintenance - Updates & Actions:

1. Flooding/Blocked drain/s Flooding of at the Bus stop Lay-by appears to have been resolved - & subject to ongoing monitoring. However, there is repetitive flooding on the field side of the bend just before Moor Lane. Residents report that there may-be a blockage beyond the reach of the mobile drain clearance hose which requires further investigation. Matter discussed with Richard Fenwick site visit 20/12/2023. Under review following recent rainfall over winter & spring 2024. Matter appears to have been resolved. Bus stop lay by flooded again after recent rain end Sept. beg Oct.

2. Footpath Moor Lane - Installation of footpath to assist disabled resident. Moor Lane - Horsington Rd junction. Liaising with Cllr Bradwell ongoing.

1024/57 Update: 0724/39 Traffic Calming measures.

a) Traffic Survey (levels & speeds). Awaiting further information from LRSP & Highways review of the 60 mph limit on all the approaches to Horsington. Received response 19/04/23. Received further response from LRSP 24 July 2023 - Traffic Survey Report B1190 Horncastle Road following additional concerns on this straight stretch of road. Clerk liaised with Chairman & Cllr Hill & Highways to prepare application to gain consent for the installation of 3 pairs of white gateways on the entrance of Horsington adjacent to 30mph signs at Horncastle Road - Bucknall Road and Moor Lane. Update: 3 pairs of new donated gateways have been received. Clerk liaising with Cllr Hill to arrange installation. Attended Lincolnshire Police Parish Council Engagement Session - 27th June 2024.

1024/58 Update 0724/40 HPC's Communications & Website.

a & b) Commenced application process for HPC's official gov.uk domain name/contact email address - to comply with GDPR. Established contact with proposed service provider for costs and procedure - process ongoing. **Update:** Clerk reviewing new funding which appears to be available to cover set up costs. **HPC Website & HPC Facebook page.** Ongoing liaison with LALC

website support and maintenance. - Extremely sad & passing of Pete Langford LALC website support. Clerk sent condolences on behalf of HPC. HPC facebook updates/information. Published information re rats & digital support at Horncastle library.

Communications.

Circulation of LALC & ELDC messenger Updates. Preparation & circulation of Minutes of Meeting 10 July. Agenda meeting 9 Oct 2024. See **agenda** re Co-Option & Finance for further updates. Liaising with Chairman, Cllr Hill & Cllr Elliot.

1024/62 Update: 0724/44 HPC Co-option: 15 May 2024. New Cllrs & Resignation of Cllr P Reeves. Posted on Notice Board & arranged update on HPC & ELDC's websites. Notified ELDC of Cllr P Reeves resignation for Notice of Vacancy - posted on Notice Board. Received ELDC letter confirming Co-Option for new vacancy. General Admin - ongoing.

Finance:

1. Issued Cheques & settled invoices/ bank statements reconciliation re: 10 July 2024 & 09 October Ordinary meetings. Monitoring bank statements Aug/Sept.
2. Received confirmation from External Auditor re: AGAR 2023/24 Certificate of Exemption in order and accepted. Accounting statements 2023/24 concluded.
3. Completed & submitted HMRC PAYE Returns Aug/Sept/Oct.
4. Preparation of Financial Statement for 09 Oct meeting & issued cheques for signature. Received Purchase Order & issued invoice for LCC Highways grass cutting & received RH Plant Invoice 2024.

1024/60 Planning.

Circulated details of planning applications to Members by email.

a). Application S/087/00859/24. - 05/06/2024 Re application following withdrawal of: S/087/01902/23 LAND ADJACENT AND NORTH OF WOODLEA KENNELS MOOR LANE, HORSINGTON. Planning Permission - To temporarily site 1no. static caravan on existing farmland (works commenced) Received Member's responses to continue to support - submitted HPC consultation response 20/06/2024. Awaiting decision.

END.