

**Horsington Parish Council Draft Minutes of Annual Parish Council Meeting.  
Parish Clerk – Melvin Grosvenor 01507 578657.**

Draft Minutes of Annual Parish Council Meeting of Horsington Parish Council on  
**Wednesday 14 May 2025** commencing 7.30pm at Charles Hill Community Hall.

Those present: Mr C Bates (Chairman) Mr M Beard (Vice Chairman) Cllr R Hill, Cllr N  
Elliot & Cllr N Oliver LCC.

Clerk: Mr M Grosvenor. Plus 2 Residents  
Date of issue 2 June 2025.

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**0525/01 Election of Officers Chairman Cllr C Bates & Vice Chairman Cllr M Beard.**  
Acceptance of Office Forms Completed & Signed and Counter signed by Clerk.

**0525/02 Co-Option of a New Member on to Horsington Parish Council** following the  
Resignation of Cllr P Reeves - Unable to proceed.

**0525/03 Apologies for absence.**  
Received apologies - Cllr W Gray.

**0525/04 Declaration of Interest.**  
No Declarations.

**0525/05 Minutes of Previous Annual Parish Council Meeting. APCM.**  
To note - Minutes of previous APCM held on the 15 May 2024 were approved and signed  
on 10 July 2024. (Minute reference **0724/34.**)

**0525/06 Chairman's Report to Year end 31 March 2025.** See Appendix A.

**0525/07 Financial - AGAR Audit Report to Year End 31 March 2025 - Responsible  
Financial Officer's Report.** - See Appendix B.  
**Approved** then Signed by Chairman.

**0525/08 Certificate of Exemption AGAR 2024/25 Part 2.**  
**Approved** - then Signed by Chairman & Responsible Financial Officer. (RFO)

**0525/08a. Annual Internal Audit.**  
**Approved** & Signed by Internal Auditor - Mrs Patricia Price 6 May 2025.

**0525/09 Section 1 Annual Governance Statement 2024/25.**  
**Approved** - then Signed by Chairman & Clerk.

**0525/10 Section 2 Accounting Statement 2024/25.** Signed by RFO 9 May 2025.  
**Approved** - then Signed by Chairman.

**0525/11 Setting of Public Rights - Adopt Recommendation.**  
Notice to be published Monday 2 June 2025 Commences Tuesday 3 June - 14 July 2025.

**0525/12 Date of Next Annual Parish Council Meeting.**  
To be convened on Wednesday 13 May 2026.