

Horsington Parish Council - Agenda of Ordinary Meeting.
Parish Clerk – Melvin Grosvenor 01507 578657.

Dear Councillor,

You are hereby summoned to attend a Parish Council Meeting of Horsington Parish Council on **Wednesday 15 October 2025** commencing **7.30pm** at 'Charles Hill Community Hall' - Horsington .

In accordance with the provision of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is permitted with the full knowledge of the Chairman of the Meeting and must be conducted openly.

The agenda is set out below.

Melvin Grosvenor

Clerk to the Council

Date of issue: 08 October 2025.

1025/54 Election of Officer to the post of Chairman following the resignation of Cllr C Bates.

1025/55 Election of Officer to the post of Vice Chairman.

Note: Acceptance of Office Forms are required to be completed and signed.

1025/56 Co-Option of a New Member on to Horsington Parish Council following the Resignation of Cllr C Bates. Note Acceptance of Office Form to be completed and signed.

1025/57 Apologies for absence.

To receive apologies/reasons for absence.

1025/58 Public Participation.

To resolve if necessary, to temporarily suspend the meeting for a period of no longer than 15 minutes to allow for public participation. Members of the public may raise subjects they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared open.

1025/59 Declaration of Interest.

Declaration of Disclosable Pecuniary Interests under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 made under the s.30 (3) of the Localism Act 2011.

a.To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

b. To note any dispensations given to any member in respect of the agenda items listed below.

1025/60 Minutes of Previous Meeting.

Minutes of Ordinary Meeting held on 16 July 2025 to be approved and signed as a true record.

1025/61 Clerk's Report. See Appendix A.

1025/62 Reports from Elected Representatives.

a) To receive a report from Cllr W Gray.

b) To receive a report from Cllr Natalie Oliver LCC ref below:

1025/63 Update: 0725/40 Highway/Footpath Repairs Pot holes & maintenance - Updates & Actions:

1. Footpath Moor Lane - Installation of footpath to assist disabled resident. Moor Lane - Horsington Rd junction - Need specific funding - but unfortunately is considered to be a low priority for LCC Highways funding. Clerk again discussed ongoing concern with Cllr Bradwell prior to meeting is pursuing this matter. Meeting - proposed White line resolution. Members raised safety concerns as this would restrict the width of Moor Lane to vehicle passing both ways. Cllr N Oliver agreed with the concerns raised and will make representation to LCC Highways to initiate these works. 16/07/25 Response received from Cllr Oliver & Members **Resolved:** Clerk to submit the following comment:

Members have consistently been requesting the Installation of footpath to assist disabled resident using their wheelchair, also there are resident children who have to either walk on the side of the road or on the grass verge to board their school buses, along with other walkers to and from the roadside footpaths on Main Street.

2. 0525/14 - Public Participation.

Concerns raised regarding the deterioration of the single track section of Baumber Road and the lack of substantial repairs and maintenance of this well used access road from the A158 at Baumber to Horsington. Cllr N Oliver noted these concerns and will feed back to LCC Highways. Response received 16/07/25. - **Further update 01/09/25** Cllr N Oliver *Further to our discussion about Baumber Road, Wispington and the jet patching works that are due here, a road closure has been booked for 27 - 28 October for works to be completed. These dates could be subject to change due to the time of year, however with a road closure needing to be booked, we tend to aim to keep these in the programme as much as possible and not alter dates.*

3. Update: 0525/20 Clerk liaised with Chairman to submit a report 14/11/2023 to LCC Highways re: the poor surface condition along the length of Main Street Horsington - including pot holes and broken tarmac. **Site visit 20 December 2023** attended by Chairman, Cllr R Hill and Clerk with Richard Fenwick. Works for resurfacing Main St ongoing. Response received 16/07/25. *"Main Street, Horsington has been accepted into a programme for resurfacing in the financial year 2028/2029. We will continue to maintain the area via FixMyStreet reports and routine inspections until that time".* Members Resolved for Clerk to submit the following comment: Members of HPC were totally shocked and dismayed at the unacceptable delay in scheduling these works to 2028/2029, especially given that the site visit with Richard Fenwick took place back on **20 December 2023, 19 months ago!!** this is a delay of **5/6** years. HPC request that our serious concerns

are raised - Horsington is not receiving adequate support and that these works need to be brought forward asap.

Update: December 2024 - Clerk raised the ongoing matter concerning the proposed upgrading of bus stop lay by with Cllr Bradwell - matter in hand - Cllr N Oliver to likewise pursue. Response received 16/07/25. "Works to install kerbs along the lay by area are due to be completed in August". Clerk confirmed 07/10/2025 works completed.

1025/64 Update: 0725/41 Traffic Calming measures.

Traffic Survey (levels & speeds). Update: Clerk received Traffic Survey Report B1190 Horncastle Road 24 July 2023. Clerk has responded to unsatisfactory outcome of survey.

Update: Cllr Bradwell advised will again press for a speed limit reduction to 40mph on each of the 3 approaches to Horsington. Cllr N Oliver to continue to raise this matter with LCC Highways.

Members **Resolved:** for Clerk to respond: The considered view of HPC is that the levels of through traffic have increased and the issue of speeding on the approach to the new installed white gates from 60mph to the 30mph limit at the white gates is a significant concern, as is the increase in speed of traffic when leaving the village when approaching the end of the 30mph onto the 60mph limit. Update on further traffic survey awaited.

1025/65 Update 0725/42 HPC's Communications & Website - See Clerk report.

a) GDPR - Horsington PC contact email addresses. Update: Domain name registered horsingtonparishcouncil.gov.uk and account formalised at no charge for the 1st year - 2nd year Annual renewal - Invoice issued payment due.

1025/66 Financial Matters & Financial Statement 15/10/2025.

Description	DR/CR/Ref	Amount £
Bank reconciliation 30/06/2025		6149.56
Invoices/ Payments due 16 July 2025		
Clerk Admin Expenses April/May/June/July 2025.		46.80
Cllr P Bradwell appreciation bouquet.		37.95
18/07/2025 Sevice Charges		7.25
Sub total		92.00
Balance B/F		6149.56
Bank reconciliation 31/07/2025		6057.56
18/08/25 Service Charges	DR	4.25
Bank reconciliation 31/08/25		6053.31
15/09/25 Service Charges	DR	5.25
Bank rconciliation 30/09/25		6048.06
Payments/Invoices due 15/10/25		
ICO Data Protection Fee £52 less £5.00	DD	47.00
Clerk Admin Expenses Aug/Sept/Oct	DR	34.00
R & H Plant Village grass cutting	DR	1320.00
Cloud Next Hosting of domain name & email address	DR	59.98
Sub Total	DR	1460.98
Balance B/F		6048.06
Balance C/F		4587.08
LCC Grass cutting contribution PO - Invoice Issued.	CR	1127.31
Balance C/F		5714.39

- a) Payment of Invoices/payments to be approved.
- b) Note: Preparation of Clerk & RFO Financial Statement & proposed budget for Financial Year 2026/27 in order to set Precept for 2026/27 - consideration of potential costs and expenses for inclusion prior to setting Precept on 3 December 2025. (Projected Maintenance costs of assets - ref Agenda item **0725/51 Minor Items** - renovation of bench).
- c) Note VAT refund claim to be submitted prior to the end of financial year 2025/26.

1025/67 Planning.

02596/25/FUL Side Farm , Bucknall Road, Horsington. Planning Permission - Erection of a storage building with workshop. Members **Resolved**: not to object, but raise concerns regarding continued on site development and request further information should be provided by the applicant to establish the need and use of the storage building and workshop. Application Approved 26/08/2025.

1025/68 HPC Vacancies / Co-Option: Following resignation of Cllr C Bates Notice of Vacancy posted. ELDC letter confirming Co-Option received 19/08/2025.

1025/69 Update: 0725/46 Cllr N Elliot raised the potential for safe space for children at the community orchard. Potential feedback. **Update:** Cllr W Gray advised the orchard was planted by Platform Housing. Cllr Elliot advised new Communications Officer in post and is due to contact Clerk - no contact to date.

1025/70 Update: 0725/47 Provision of warm space Winter 2025/26 - Possible start November 2025 - Feb 2026. re Community Hub and Internet Café at Village hall. Note: this is not a HPC sponsored proposal.

1025/71 Update 0725/48 Horsington Annual Parish Meeting 12 March 2025. Resident highlighted the benefit of attending a LIVES defibrillator training session. **Update:** David Foreman arranged Defib training session on 1 September 2025 - feedback.

1025/72 Update 0725/49 Clerk liaised with Heart Team - to arrange 'Home Energy Advice and Retrofit Information Clinic' in Horsington. **Update:** Date arranged Saturday 6 September to coincide with Village Hall Coffee Morning - feedback.

1025/73 Emergency Response Plan - Update 09/09/25 & Ongoing provision/vacancies.

1025/74 Correspondence.

1025/75 Minor Items.

1025/76 Date of Next Meeting/s - Venue Charles Hill Community Hall.

Ordinary Parish Council Meetings; 3 December 2025. 11 February 2026.

Parish Council Meetings: All Parish Council Meetings commence at 7.30pm.

Meeting to be closed.

1025/61 Clerk's Report. Appendix A.

Ref: 0225/91 - 1223/52 - Highway/Footpath Repairs Pot holes & maintenance - Updates & Actions:

1. Footpath Moor Lane - Installation of footpath to assist disabled resident. Moor Lane - Horsington Rd junction. Liaising with Cllr N Oliver ongoing.

1025/64 Update: 0725/41 Traffic Calming measures.

Update: Clerk received Traffic Survey Report B1190 Horncastle Road 24 July 2023. Clerk has responded to unsatisfactory outcome of survey. **Update:** Cllr Bradwell advised will again press for a speed limit reduction to 40mph on each of the 3 approaches to Horsington. Cllr N Oliver to continue to raise this matter with LCC Highways ongoing.

1025/65 Update 0725/42 HPC's Communications & Website.

a) Progress on implementation of secure GOV.UK domain name & email contact address. Domain name registered horsingtonparishcouncil.gov.uk and account formalised at no charge for the 1st year - 2nd year Annual renewal - Invoice issued payment due. Clerk liaising with provider to set up .gov.uk email address for HPC and Cllrs to replace current gmail.com email address. 2nd year Annual renewal of domain name and email support now due 5 December 2025.

HPC Website & Facebook page updates Ongoing liaison with LALC's webmaster. HPC facebook updates/information.

Communications. Circulation of LALC & ELDC messenger Updates. Preparation & circulation of Draft Minutes of Ordinary Meeting 16 July 2025. Prep & circulation Meeting Agenda 15 October 2025 Liaison with the Heart Team - to arrange 'Home Energy Advice and Retrofit Information Clinic' in Horsington & Sue Howard of Village Hall. **Update:** Date arranged Saturday 6 September to coincide with Village Hall Coffee Morning & liaison with Sue Howard re Defib training on 1st September. Updates from Cllr N Oliver re Highway matters.

1025/68 HPC Vacancies / Co-Option: Following resignation of Cllr C Bates Notice of Vacancy posted. ELDC letter confirming Co-Option received 19/08/2025. Liaising with applicant for vacancy & arranging Co-Option at meeting scheduled for 15 October 2025.

Finance:

1. Checked payments due & issued cheques & bank statements reconciliation in preparation for 15/10/2025 Ordinary meeting. Monitoring & reconciliation of bank statements July/Aug/Sept 2025
2. Completed & submitted HMRC PAYE Aug/Sept/Oct Returns
3. Received purchase order LCC Grass Cutting contribution 2025/26 issued invoice. Received Invoice for 2025 grass cutting, DD notification ICO & Annual .Gov.UK domain name renewal.
4. Unable to arrange renovation of bench by bus stop layby due to sad passing of Philip Hepworth.

END.