

**Horsington Parish Council - Agenda of Ordinary Meeting.
Parish Clerk – Melvin Grosvenor 01507 578657.**

Dear Councillor,

You are hereby summoned to attend a Parish Council Meeting of Horsington Parish Council on **Wednesday 13 May 2026** commencing **7.30pm** at 'Charles Hill Community Hall' - Horsington .

In accordance with the provision of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is permitted with the full knowledge of the Chairman of the Meeting and must be conducted openly.

The agenda is set out below.

Melvin Grosvenor

Clerk to the Council

Date of issue: 06 May 2026.

0526/12 Apologies for absence.

To Receive apologies/reasons for absence.

0526/13 Public Participation.

To resolve if necessary, to temporarily suspend the meeting for a period of no longer than 15 minutes to allow for public participation. Members of the public may raise subjects they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared open.

0526/14 Declaration of Interest.

Declaration of Disclosable Pecuniary Interests under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 made under the s.30 (3) of the Localism Act 2011.

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

b. To note any dispensations given to any member in respect of the agenda items listed below.

0526/15 Minutes of Previous Meeting.

Minutes of Ordinary Meeting held on 11 February 2026 to be approved and signed as a true record.

0526/16 Clerk's Report. See Appendix A.

0626/17 Reports from Elected Representatives.

a) To receive a report from Cllr W Gray.

b) To receive a report from Cllr Natalie Oliver LCC ref below.

0526/18 Update: 0226/100 Highway/Footpath Repairs Pot holes & maintenance - Updates & Actions:

1. Footpath Moor Lane - Installation of footpath to assist disabled resident. Moor Lane - Horsington Rd. Meeting - proposed White line resolution. Members raised safety concerns as this would restrict the width of Moor Lane to vehicle passing both ways. Cllr N Oliver agreed with the concerns raised and will make representation to LCC Highways to initiate these works. 16/07/25 Response received from Cllr Oliver & Members. Clerk submitted the following comment:

Members have consistently been requesting the Installation of footpath to assist disabled resident using their wheelchair, also there are resident children who have to either walk on the side of the road or on the grass verge to board their school buses, along with other walkers to and from the roadside footpaths on Main Street. **15/10/25.** Cllr Oliver has raised this with LCC Highways - little progress - suggested Clerk provide a map of the length of footpath requested.

2. Update: 0525/20 Clerk liaised with Chairman to submit a report 14/11/2023 to LCC Highways re: the poor surface condition along the length of Main Street Horsington - including pot holes and broken tarmac. **Site visit 20 December 2023** attended by Chairman, Cllr R Hill and Clerk with Richard Fenwick. Works for resurfacing Main St ongoing. Response received 16/07/25. "*Main Street, Horsington has been accepted into a programme for resurfacing in the financial year 2028/2029. We will continue to maintain the area via FixMyStreet reports and routine inspections until that time*". Monitoring and reporting of deterioration of Main St road surface to continue. Cllr N Elliot reported deteriorating condition of Main St road surface and witnessing a Motorcyclist losing grip on the bend just before the Elder Tree approaching from Horncastle Road end of Horsington. The Motorbike suffered damage as did the rider. The whole length of Main Street is steadily deteriorating with ruts and pot holes. **Update:** 30 April 2026 - Site visit attended by Officer from Highways Team & Clerk - email report forwarded by Clerk requesting urgent on site meeting with current Senior Management team.

0526/19: 0226/101 Traffic Calming measures proposed for the 3 approaches to Horsington. **Update:** Cllr Oliver - Update some measures have been made by LCC Highways - new 30mph road markings at each location adjacent to the new white gateways. Meeting considered further measures - monitoring of speed limits. Cllr Oliver to provided information Clerk received details of LRSP Speed watch scheme which involves local residents. Members further considered this matter and **Resolved:** for Clerk to liaise with LCC to relocate the existing *Please Drive Carefully* signage as an additional traffic calming measure - ongoing.

0526/20 Update 0226/102 HPC's Communications & Website - See Clerk report.

a) GDPR - Horsington PC contact email addresses. **Update:** Domain name registered new provider facilitating email package & change over to horsingtonparishcouncil.gov.uk.

0526/21 Financial Matters & Financial Statement 13/05/2026.

Description	DR/CR/Ref	Amount £
Bank reconciliation 30/01/2026		6097.82
Invoices/Expenses Paid 11 February 2026		
Village Hall Contribution to Jan 2026 over 50's Dinner	DR 454	225.00
Village Hall Hire 2025/26	DR 455	125.00

Clerk 2025/26 2nd Stage remuneration	DR 456	1100.00
Clerk Admin Expenses Jan/Feb/March 2026	DR 457	30.00
Active Council -horsingtonparishcouncil.gov.uk	DR 458	280.00
Bank charges Feb/March	Debit	9.50
Horsington Annual Parish Meeting Banners	DR 459	90.76
Sub total	DR	1860.26
Balance B/F		6097.82
Balance C/F		4237.56
HMRC VAT Refund claim	CR	329.43
Bank Recocillation Reserves Yr end 31 March 2026		4566.99
April 2026 ELDC Precept 2026/27 Received	CR	4434.00
Balance C/F		9000.99
Bank Charges April 2026	DR	7.25
Balance C/F		8993.74
Invoices Payments Due 13 May 2026		
LALC Annual Subscription 2026/27	DR	101.82
LALC Annual Training Scheme 2026/27	DR	144.00
Zurch Annual Insurance premium 2026/27	DR	285.87
Clerk 1st Stage Remuneration 2026/27	DR	1340.50
Internal Audit AGAR - 2025/26	DR	55.00
All Saints Churchyard Grass cutting contribution 2026/27	DR	250.00
Sub Total	DR	2176.69
Balance B/F		8993.74
Balance C/F		6817.05
Note: Includes £500.00 Cllr W Gray Grant funding		

Financial Statement 13/05/2026 cont/..

- a) Payment of Invoice/payments to be approved.
- b) Update: Following approval of renovation costs of works received 25/11/2025 of £700.00. Remittance of £500.00 has been received - from Cllr W Gray's allocation of ELDC grant funding 2025/26. Clerk liaising with contractor - works in hand.
- c) Revised Bank Mandate - Approved by Bank.
- d) Clerk liaising with Bank re change to online banking.
- e) See further updates - Clerk report Appendix A.

0526/22 Planning.

00061/26/FUL Charles Hill Ltd - Moor Lane Horsington Planning Permission - Change of use and alterations to existing commercial building to form a dwelling-house and demolition of part of existing building. Clerk circulated details via email - Submitted consultation response 16th March 2026. 'Members have no objections and broadly support the proposed development'. Approved 15/04/26.

00314/26/FUL Poolham Poultry Ltd - Harriets Farm, Poolham Lane, Poolham.

Planning Permission - Erection of 8no. poultry units, agricultural workers dwelling, construction of a vehicular access road, excavation of land to provide an attenuation basin and associated infrastructure. Clerk circulated details via email - Submitted consultation response 7th April 2026. 'Members have no objections to the proposed development'. Awaiting decision.

0526/23 Update: 0226/106 Horsington Annual Parish Meeting 11 March 2026 &HPC News Letter. Update: Re: Horsington Community Vision/ Plan - Cllr Garratt presentation & Residents responses - Next steps for consideration. Guest speakers; Paul Scott Chair of Joseph Banks Society, Tracy Mason -Powers Forestry England - Horsington & Stixwould Wood Management plan and local concerns. News Letter circulated & Banners displayed.

0526/24 Update: 0226/105 Cllr N Elliot raised the potential for safe space for children at the community orchard. Potential feedback. **Update:** Cllr W Gray advised the orchard was planted by Platform Housing. Cllr Elliot updated meeting has been in contact and confirmed is in discussion for the installation of seating, raised beds subject to consultation possibly during Feb 2026 & confirmed approaches to YMCA - Further updates:

0526/25 Update: 0226/107 Emergency Response Plan - Cllr A Garratt has agreed to take over the lead of the ERP following the resignation of Rod Howard. **Update:** Cllr Garratt. Matter in hand.

0526/26 Correspondence.

0526/27 Minor Items.

0526/28 Date of Next Meeting/s - Venue Charles Hill Community Hall.

Ordinary Meeting, 15 July 2026, 14 October 2026, 02 December 2026.

Parish Council Meetings: All Parish Council Meetings commence at 7.30pm.

Meeting to be closed

0526/16 Clerk's Report. Appendix A.

Ref: 0526/18 - 0225/91 - Highway/Footpath Repairs Pot holes & maintenance - Updates & Actions:

1. Footpath Moor Lane - Installation of footpath to assist disabled resident. Moor Lane - Horsington Rd junction. Liaising with Cllr N Oliver ongoing.

Email received 30/10/25 Cllr Oliver Horsington - Sign Cleaning, Vegetation Removal and Road Update from LCC Highways advising that the team have undertaken an amount of sign cleaning, vegetation removal and road markings through Horsington as a result of the preliminary inspection.

Highways Officer has advised that the results look good, but would like to hear feedback from the Parish council, before establishing the next steps, if required. - Report on deteriorating condition of Main Street especially on bends following site visit Thurs 30 April 2026.

Renovation of HPC Assets. Liaising with contractor poor weather held up progress now proceeding

0526/19 Update: 0226/101 Traffic Calming measures.

Update: Clerk received Traffic Survey Report B1190 Horncastle Road 24 July 2023. Clerk has responded to unsatisfactory outcome of survey. **Update:** Cllr Bradwell advised will again press for a speed limit reduction to 40mph on each of the 3 approaches to Horsington. Cllr N Oliver

response re traffic monitoring - no progress low priority. Clerk in process of liaising with Highways to relocate *Please drive safely signs* on the village approaches.

0526/20 Update 0226/102 HPC's Communications & Website.

a) Progress on implimentation of secure GOV.UK domain name & email contact address. Domain name registered horsingtonparishcouncil.gov.uk. New provider instructed re transfer of domain name and email address service for HPC and Cllrs to replace current gmail.com email address. Matter in hand.

HPC Website & Facebook page updates Ongoing liaison with LALC's webmaster. HPC facebook updates/information.

Communications. Circulation of LALC & ELDC messenger Updates. Preparation & circulation of Minutes of Ordinary Meeting 11/02/2026. Preparations for Annual Parish Meeting 11 March & Community Vision presentation & circulation Meeting Minutes 11 Feb 2026. Preparations for Annual PC & Ordinary meeting 13 May 2026. Circulated details of planning applications to Members & prepared and submitted consultation responses to ELDC Development Control.

1025/68 HPC Vacancies / Co-Option: Update:Cllr J Foster's training to be confirmed for 14 April 2026.

Finance:

1. Preparation & Completion of Year End 31 March 2026 Financial Statements (AGAR) Bank reconcillitation - liaison with Internal Auditor - Accounts signed off in preparation for Annual Parish Council Meeting 13 May 2026 - Issued Agenda & Notice of Public Rights. Checked payments due & issued cheques & bank statements reconciliation in preparation for 13/05/2026 Ordinary meeting. Monitoring & reconciliation of bank statements Feb/March/April 2026. Precept 2026/27 received from ELDC.
2. Completed & submitted HMRC PAYE Returns to Yr end 05/04/2026. Issued P60. Initiated new Tax Yr 6 April 2026/27.
3. Liaison with new horsington.gov.uk provider.
4. Discussed transfer to Online Banking with Lloyds Bank Horncastle.

END.