

**Horsington Parish Council - Draft Minutes of Ordinary Meeting.  
Parish Clerk – Melvin Grosvenor 01507 578657.**

Draft Minutes of Ordinary Meeting of Horsington Parish Council on **Wednesday 15 July 2026** commencing 7.30pm at the renamed 'Charles Hill Community Hall' - Horsington.

Those present: Chairman M Beard, Cllr N Elliot, Cllr J Foster, Cllr R Hill & Cllr W Gray - ELDC.

Clerk: Mr M Grosvenor.

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**0726/29 Apologies for absence.**

Received apologies for absence Cllr N Oliver.

**0726/30 Public Participation.**

No Public Participation.

**0726/31 Declaration of Interest.**

Cllr R Hill - Declaration in respect of Agenda Item 0726/39 Planning consideration:

**a) 01016/26/FUL Notchet Bucknall Road Horsington LN10 5ET.**

**0726/32 Minutes of Previous Meeting.**

Minutes of Annual Parish Council & Ordinary Meeting held on 13 May 2026 approved and signed as a true record.

**0726/33 Clerk's Report. See Appendix A.**

**0726/34 Reports from Elected Representatives.**

**a) Received a report from Cllr W Gray** - updates from ELDC & circulated by email.

**b) To receive a report from Cllr Natalie Oliver LCC** ref below.

**0726/35 Update: 0526/18 Highway/Footpath Repairs Pot holes & maintenance -  
Updates & Actions:**

**1. Footpath Moor Lane** - Installation of footpath to assist disabled resident. Moor Lane - Horsington Rd. Meeting - proposed White line resolution. Members raised safety concerns as this would restrict the width of Moor Lane to vehicle passing both ways. Cllr N Oliver agreed with the concerns raised and will make representation to LCC Highways to initiate these works. 16/07/25 Response received from Cllr Oliver & Members. Clerk submitted the following comment:

Members have consistently been requesting the Installation of footpath to assist disabled resident using their wheelchair, also there are resident children who have to either walk on the side of the road or on the grass verge to board their school buses, along with other walkers to and from the roadside footpaths on Main Street. **13 May 2026.** Cllr A Garratt suggested contact be made with the resident most affected to enquire whether they require assistance. **Update:** - Cllr R Hill advised matter is not pressing.

**2. Update: 0726/35 Poor Condition of Main Street Update:** Cllr N Oliver & Clerk liaising with Highways. Site walk over April & 5 June 2026 - Highways, LCC Cllr representative, Cllr Oliver & Clerk. Schedule of maintenance works in hand to improve road surface until

planned resurfacing. Further site visit arranged for 20 July 2026. LALC Summer Conference Clerk participated in Talking Table session LCC Highways & raised on going progress/concerns.

**0726/36: 0526/19Traffic Calming measures proposed for the 3 approaches to Horsington. Update:** Cllr Oliver - Update some measures have been made by LCC Highways - new 30mph road markings at each location adjacent to the new white gateways. Meeting considered further measures - monitoring of speed limits. Cllr Oliver to provided information Clerk received details of LRSP Speed watch scheme which involves local residents. Members further considered this matter and **Resolved:** for Clerk to liaise with LCC to relocate the existing *Please Drive Carefully* signage as an additional traffic calming measure. Cllr Oliver to request replacement signs to be relocated at an increased distance form White gateways. **Update:** 5 June site visit. Highways to investigate replacing existing signs as in poor condition & design obsolete. Site visit - 20 July to confirm installation locations & review of signage etc.

**0726/37 Update 0526/20 HPC's Communications & Website** - See Clerk report.

**a) GDPR - Horsington PC contact email addresses. Update:** Domain name registered new provider facilitating email package & change over to horsingtonparishcouncil.gov.uk.

**0726/38 Financial Matters & Financial Statement 15/07/2026.**

| <b>Description</b>                                         | <b>DR/CR/Ref</b> | <b>Amount £</b> |
|------------------------------------------------------------|------------------|-----------------|
| <b>Bank reconciliation 30/04/2026</b>                      |                  | <b>8993.74</b>  |
| <b>Remittance/debits May/June 2026</b>                     |                  |                 |
| LALC Annual Subscription 2026/27                           | DR 460           | 101.82          |
| LALC Annual Training Scheme 2026/27                        | DR 461           | 144.00          |
| Zurch Annual Insurance premium 2026/27 Chq re- issued      | DR 462 466       | 285.87          |
| Clerk 1st Stage remuneration 2026/27                       | DR 463           | 1340.50         |
| Internal Audit AGAR - 2025/26                              | DR 464           | 55.00           |
| All Saints Churchyard Grass cutting contribution 2026/27   | DR 465           | 250.00          |
| Bank charges May                                           | Debit            | 4.25            |
| Bank charges June                                          | Debit            | 4.25            |
| <b>Sub total</b>                                           | <b>DR</b>        | <b>2185.69</b>  |
| <b>Balance B/F</b>                                         |                  | <b>8993.74</b>  |
| <b>Balance C/F &amp; Bank Reconcilliation 30 June 2026</b> |                  | <b>6808.05</b>  |
| <b>Invoices/ Payments Due 15 July 2026</b>                 |                  |                 |
| LALC Annual Conference 14 July 2026.                       | DR 468           | 54.00           |
| Clerk Admin Expenses April/May/June & July                 | DR 467           | 95.35           |
| <b>Sub Total</b>                                           |                  | <b>149.35</b>   |
| <b>Balance B/F</b>                                         | <b>DR</b>        | <b>6808.05</b>  |
| <b>Balance C/F</b>                                         |                  | <b>6658.70</b>  |
| Note: Includes £500.00 Cllr W Gray Grant funding           |                  |                 |
|                                                            |                  |                 |

Financial Statement 15/07/2026 cont/..

a) Payment of Invoice/payments to be approved.

b) Update: Following approval of renovation costs of works received 25/11/2025 of £700.00. Remittance of £500.00 has been received - from Cllr W Gray's allocation of ELDC grant funding 2025/26. Clerk has chased contractor for update & expressed concerns regarding delay in commencing works confirmation works procceding.

c) Note: Zurich Cheque no 462 cancelled & re-issued Chq 466 cleared.

d) Clerk attended the LALC Annual Summer Conference 14 July 2026.

**Update:** Approached Unity Trust Bank at LALC Summer Conference re switching Bank account as Horncastle Bank is scheduled to close on 10 August 2026.

**Update:** participated in SAAA (Smaller Authorities Audit Appointments) Talking Table session 'Introducing the digital AGAR for 2027.

e) See further updates - Clerk report Appendix A.

### **0726/39 Planning.**

#### **a) 01016/26/FUL Notchet Bucknall Road Horsington LN10 5ET.**

Planning Permission - Erection of a replacement dwelling.

Consideration of Planning Application received 09 July 2026, Members **Resolved:** to support application Clerk to submit consultation response.

#### **b) 00314/26/FUL Poolham Poultry Ltd - Harriets Farm, Poolham Lane, Poolham.**

Planning Permission - Erection of 8no. poultry units, agricultural workers dwelling, construction of a vehicular access road, excavation of land to provide an attenuation basin and associated infrastructure. Clerk circulated details via email - Submitted consultation response 7th April 2026. 'Members have no objections to the proposed development'. Awaiting decision.

**0726/40 Update: 0526/23 March 2026 Annual Parish Meeting/** Horsington Community Vision/ Plan - Cllr Garratt presentation & Residents responses - Next steps for consideration - discussion re residents who registered their interest in contributing towards the 1st stages - Chairman to contact and arrange follow up meeting to potentially form steering group. Members **Resolved:** to informally follow-up with interested residents at the Village Hall Coffee Morning on Saturday 12 September 2026.

**0726/41 Update: 0526/24** Cllr N Elliot raised the potential for safe space for children at the community orchard. Potential feedback. **Update:** Cllr W Gray advised the orchard was planted by Platform Housing. Cllr Elliot updated meeting has been in contact and confirmed is in discussion for the installation of seating, raised beds subject to consultation & confirmed approaches to YMCA - Further updates 15 July Cllr W Gray & Cllr Elliot confirmed project is ongoing.

**0726/42 Update: 0526/26 Emergency Response Plan** - Following Cllr A Garratt's recent resignation the ERP is on hold. **Update:** Clerk raised current position with Lincolnshire Resilience Forum Co-Ordinator at the LALC Summer Conference 14-07-26 who confirmed they are happy to assist.

**0726/43 Update 0526/13 Public Participation** Resident in attendance raised concerns regarding overgrown hedges/shrubs restricting width of roadside footpaths in the village. Clerk notes Hedgerows have been cut back.

**0726/44 Update Co - Option** ELDC has confirmed Cllr vacancy following publication of Notice of Vacancy following Resignation of Cllr A Garratt.

### **0726/45 Correspondence.**

None of note.

### **0726/46 Minor Items.**

Discussed replacement HPC Notice Board. Members **Resolved:** for Clerk to circulate details of proposed replacement for consideration.

Followed by closed session.

### **0726/47 Date of Next Meeting/s - Venue Charles Hill Community Hall.**

Ordinary Meeting, 14 October 2026, 02 December 2026.

Parish Council Meetings: All Parish Council Meetings commence at 7.30pm.

Meeting closed at 10.10pm.

### **0726/33 Clerk's Report. Appendix A.**

#### **Ref: 0726/35 - 0526/18 - Highway/Footpath Repairs Pot holes & maintenance - Updates & Actions:**

**1. Footpath Moor Lane** - Installation of footpath to assist disabled resident. Moor Lane - Horsington Rd junction. Cllr R Hill to liaise with resident.

**2.** Updates on deteriorating condition of Main Street especially on bends following Highways site visit Thurs 30 April 2026 & follow up site visit 5 June & scheduled meeting 20 July - see agenda item.

**3.** Renovation of HPC Assets. Continued to chase contractor, discussed on 7th July - raised substantive concerns re the deteriorating condition of the Horsington cast iron signs support posts especially the Horse in Ton sign at the Horncastle Road end of the village.

#### **0726/36 Update: 0526/19 Traffic Calming measures.**

**Update:** Cllr N Oliver response re traffic monitoring - no progress low priority. Clerk in process of liaising Cllr N Oliver & Highways to relocate *Please drive safely signs* on the village approaches see agenda item.

#### **0726/37 Update 0526/20 HPC's Communications & Website.**

a) Progress on implimentation of secure GOV.UK domain name & email contact address. Domain name registered horsingtonparishcouncil.gov.uk. New provider instructed re transfer of domain name and email address service for HPC and Cllrs to replace current gmail.com email address. Matter proceeding..

**HPC Website & Facebook page** updates Ongoing liaison with LALC's webmaster. HPC facebook updates/information.

**Communications.** Circulation of LALC & ELDC messenger Updates. Preparation & circulation of Minutes of Annual PC & Ordinary Meeting 15/05/2026. Prep & published Agenda Meeting 15 July.

**0726/44** Resignation of Cllr A Garratt notified ELDC - updated websites posted Notice of Vacancy - confirmation of Co-Option received. Issued updated FOI.

### **Finance:**

1. Finalised & Published Approved and Redacted copies of signed Year End 31 March 2026 Financial Statements (AGAR) Bank reconcilliton & Notice of Commencement of Public Rights 1st

June - 14 July 2026 on Notice Board & Website. Submitted AGAR Certificate of Exemption to External Auditor & received acknowledgement.

2. Checked payments due & issued cheques & bank statements reconciliation in preparation for 15/07/2026 Ordinary meeting. Posted May cheques in payment. Liaising with Zurich Insurance chq not received - stopped chq & re issued for signature & now cleared. Monitoring & reconciliation of bank statements May/June 2026.

3. Notified HMRC of remuneration & non payment returns.

4. Liaison with new horsington.gov.uk provider & arranging transfer.

5. Discussed transfer to Online Banking with Lloyds Bank Horncastle.

6. Clerk feedback from LALC Summer Conference 14-07-2026 on various matters.

END.